

**SHREWSBURY BOROUGH SCHOOL**  
**April 6, 2023 – Special Meeting, 12:00 PM**  
**Media Center, 20 Obre Place, Shrewsbury, NJ 07702**

**AGENDA**

- 1. OPENING PROCEDURES - Ms. Groom**
- 2. CORRESPONDENCE TO THE BOARD - None**
- 3. PUBLIC PARTICIPATION RELATING TO AGENDA ITEMS ONLY**
- 4. FINANCE**
- 5. VOTE/ROLL CALL ON AGENDA ITEMS**
- 6. PUBLIC PARTICIPATION - All Topics**
- 7. ADJOURNMENT**

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**1. Opening Procedures**

**1.0 Call to order – 12:00 pm**

**1.1 Flag salute**

**1.2 Opening Statement**

**1.3** “Public notice was published in the Asbury Park Press on September 22, 2022 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

**1.4 Roll Call:**

Ms. Barber

Mr. Galvin

Ms. Hemel

Ms. Hepburn-Goldberg

Ms. Montgomery

Mr. Ngo

Ms. Gourley-Thompson

Ms. Groom

Mr. Jannuzzi

Mr. MacConnell, Superintendent

Ms. Case, Business Administrator

Ms. K. Gifford, Board Attorney

**1.5 Mission Statement:**

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

**2.0 Correspondence to the Board - None**

**3.0 Public Participation - Agenda Items Only**

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

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**4.0 Finance - Ms. Case**

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items as listed:

**4.1 FISCAL YEAR 2023-2024 TENTATIVE BUDGET APPROVAL**

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023-2024:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>General Fund</b>	<b>Special Revenue</b>	<b>Debt</b>	<b>Total</b>
<b>2023-2024 Total Expenditures</b>	\$10,007,796.00	\$393,742.00	\$1,694,082.00	\$12,095,620.00
<b>Less: Anticipated Revenues</b>	\$ 837,923.00	\$393,742.00	\$ 304,573.00	\$ 1,536,238.00
<b>Taxes to be Raised</b>	\$ 9,169,873.00	\$0.00	\$1,389,509.00	\$10,559,382.00

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Shrewsbury Borough Board of Education located at 20 Obre Place, Shrewsbury, NJ 07702 on April 26, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

**Adjustment for ENROLLMENT**

BE IT RESOLVED that the Shrewsbury Borough School District Board of Education includes in the final budget the adjustment for enrollment in the amount of \$58,851. The district intends to utilize this adjustment to maintain our existing programs for the additional students.

**Adjustment for HEALTH CARE COSTS**

BE IT RESOLVED that the Shrewsbury Borough School District Board of Education include in the final budget the adjustment for increased costs of health benefits in the amount of \$85,747. The additional funds will be used to pay for the additional increases in health benefit premiums.

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**Capital Reserve Withdrawal – Other Capital Projects**

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$50,000 for other capital project costs of partial roof repair. The total cost of this project is \$50,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

**Maintenance Reserve Withdrawal**

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$139,845 withdrawal from the Maintenance Reserve Account for use on required maintenance for activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

**Travel and Related Expense Reimbursement 2023-2024**

WHEREAS, the Shrewsbury Borough School District Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Shrewsbury Borough School District Board of Education established \$12,500 as the maximum travel amount for the current school year and has expended \$4,035.22 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$25,000 for the 2023-2024 school year.

**5.0 Vote/Roll Call on Agenda Items**

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber					
Mr. Galvin					
Ms. Hemel					
Ms. Hepburn-Goldberg					
Mr. Jannuzzi					
Ms. Montgomery					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

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On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

**6.0 Public Participation - All Topics**

**7.0 Adjournment**

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber					
Mr. Galvin					
Ms. Hemel					
Ms. Hepburn-Goldberg					
Mr. Jannuzzi					
Ms. Montgomery					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.