

SHREWSBURY BOROUGH SCHOOL
January 18, 2023 – Regular Meeting, 6:30 PM
Media Center, 20 Obre Place, Shrewsbury, NJ 07702

AGENDA

- 1. OPENING PROCEDURES - Ms. Groom**
- 2. EXECUTIVE SESSION I**
 - Privacy Matters
 - Personnel Matters
 - Legal Services
- 3. CORRESPONDENCE TO THE BOARD - Ms. Groom**
- 4. PUBLIC PARTICIPATION RELATING TO AGENDA ITEMS ONLY**
- 5. SUPERINTENDENT’S REPORT - Mr. MacConnell**
 - Start Strong Presentation - Ms. Salway
 - SSDS and HIB Reporting, January 2022 - June 2022 - Ms. Salway
- 6. FINANCE & FACILITIES - Mr. Jannuzzi**
- 7. CURRICULUM AND INSTRUCTION - Ms. Montgomery**
- 8. PERSONNEL - Ms. Barber**
- 9. POLICY - Mr. Ngo**
- 10. SCHOOL & COMMUNITY RELATIONS - Ms. Hepburn-Goldberg**
- 11. VOTE/ROLL CALL ON AGENDA ITEMS**
- 12. UNFINISHED BUSINESS**
- 13. PUBLIC PARTICIPATION - All Topics**
- 14. BOARD PRESIDENT’S REPORT - Ms. Groom**
- 15. EXECUTIVE SESSION II**
 - Privacy Matters
 - Personnel Matters
 - Legal Services
- 16. ADJOURNMENT**

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1. Opening Procedures

1.0 Call to order – 6:30 p.m.

1.1 Flag salute

1.2 Opening Statement

1.3 “Public notice of this was emailed to the Asbury Park Press on October 14, 2022 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk. The public notice also included that the meeting will be using a virtual platform.”

1.4 Roll Call:

Ms. Barber	Mr. Ngo
Mr. Galvin	Ms. Gourley-Thompson
Ms. Hemel	Ms. Groom
Ms. Hepburn-Goldberg	Mr. Jannuzzi
Ms. Montgomery	

Mr. MacConnell, Superintendent
 Ms. Case, Business Administrator
 Board Attorney

1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Executive Session I

It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber					
Mr. Galvin					
Ms. Hemel					
Ms. Hepburn-Goldberg					

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Mr. Jannuzzi					
Ms. Montgomery					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber					
Mr. Galvin					
Ms. Hemel					
Ms. Hepburn-Goldberg					
Mr. Jannuzzi					
Ms. Montgomery					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

3.0 Correspondence to the Board

- 3.1 Email received, Jan 4, 2023, juancuervo82@gmail.com, regarding “Shrewsbury Borough Board of Education”
- 3.2 Email received, Jan 5, 2023, juancuervo82@gmail.com, regarding “Follow up 1/5/23”
- 3.3 Email received, Jan 5, 2023, meserollj@sba-nj.org, regarding “Incident 1/5/23”
- 3.4 Email received, Jan 16, 2023, catemoore32@gmail.com, regarding “1/18/23 BOE Agenda”

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4.0 Public Participation - Agenda Items Only

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

5.0 Superintendent’s Report - Mr. MacConnell

It was motioned by _____, seconded by _____, to approve the following item as listed:

5.1 The Superintendent recommends the Board of Education approve the submission of the Paraprofessional Statement of Assurance to the County Office for the 2022-2023 school year.

6.0 Finance & Facilities - Mr. Jannuzzi

It was motioned by _____, seconded by _____, to approve the following items as listed:

6.1 The Superintendent recommends the Board of Education approve the following minutes as listed:

- 6.1.1 Regular Meeting Minutes, December 21, 2022
- 6.1.2 Executive Meeting I Minutes, December 21, 2022
- 6.1.3 Executive Meeting II Minutes, December 21, 2022

6.2 The Superintendent recommends the Board of Education approve the following bills:

December 15, 2022 Payroll	\$291,157.20
December 23, 2022 Payroll	\$286,461.33
January 2023 Bills & Claims	\$189,391.36
Total	\$767,009.89

6.3 The Superintendent recommends the Board of Education approve the following final transfers within the 2022-2023 General Fund as listed in the attached report for October and November 2022.

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6.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of October and November 2022, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6.5 The Superintendent recommends that the Board approve Progressive Therapy of New Jersey to provide Behavior Analyst Support Services and Staff Training for student #7094 up to 30 hours per week at a rate of \$120/hour for the 2022-2023 school year.

7.0 Curriculum and Instruction - Ms. Montgomery

Committee Report: The Curriculum and Instruction Committee met January 10, 2023

It was motioned by _____, seconded by _____, to approve the following items as listed:

7.1 The Superintendent recommends that the Board approve the Monmouth Ocean Educational Services Commission (MOESC) to provide Behavior Management Training for up to 14 staff members at the rate of \$128/person not to exceed \$1,280 during the 2022-2023 school year.

7.2 The Superintendent recommends that the Board approve the following class trip(s):

Class/Group	Destination	Date(s)	Cost of Trip	Cost of Transportation
Ski Club	Shawnee Mountain, East Stroudsburg, PA	2.11.23 and 2.25.23	TBD-Paid by students	TBD-Paid by students

7.3 The Superintendent recommends the Board of Education approve the following professional development for the 2022-2023 school year:

Staff Member	Program/Workshop	Training Date	PD/TravelCost
Middle School Teachers	NJ Association of Middle Level Educators	NA	\$125.00

7.4 The Superintendent recommends that the Board of Education approve the addition of the attached novels list for grades three through six:

7.5 The Superintendent recommends that the Board of Education approve the following professional development for the 2022-2023 school year as follows:

<u>Staff Member</u>	<u>Program/Workshop/Training</u>	<u>Date</u>	<u>Cost</u>
Kelly Schlosser	OGA Annual Conference Virtual	3 month Access (04-07/2023)	\$200.00

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8.0 Personnel - Ms. Barber

Committee Report: The Personnel Committee met January 17, 2023

It was motioned by _____, seconded by _____, to approve items as listed:

8.1 The Superintendent recommends that the Board of Education approve Amber Katzelnick as a student observer for the remainder of the 2022-2023 school year.

8.2 The Superintendent recommends the Board of Education accept the resignation of Lynn Kolasis, Accounts Payable/Bookkeeper, effective January 20, 2023, for the 2022-2023 school year.

8.3 The Superintendent recommends that the Board of Education accept the resignation of Amy Cox, CST Secretary, effective January 12, 2023 for the 2022-2023 school year.

8.4 The Superintendent recommends that the Board of Education rescind Melissa Sypniewski as Math Club Advisor, effective for the 2022-2023 school year previously approved on May 26, 2022.

8.5 The Superintendent recommends that the Board of Education rescind Lynn Kolasis as Trip Coordinator, effective January 20, 2023 for the 2022-2023 school year, previously approved on May 26, 2022.

9.0 Policy - Mr. Ngo

Committee Report: The Policy Committee met January 10, 2023

It was motioned by _____, seconded by _____, to approve items as listed:

9.1 The Superintendent recommends that the Board of Education approve the following policies and regulations in Policy Alert 229 for the first reading.

- P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (Abolished)
- P 1648.13 School Employee Vaccination Requirements (M) (Abolished)
- P 0152 Board Officers (Revised)
- P 0161 Call, Adjournment, and Cancellation (Revised)
- P 0162 Notice of Board Meetings (Revised)
- P & R 2423 Bilingual and ESL Education (M) (Revised)
- P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)
- R 2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P & R 5200 Attendance (M) (Revised)
- P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
- P 8140 Student Enrollments (M) (Revised)
- R 8140 Enrollment Accounting (M) (Revised)
- P & R 8330 Student Records (M) (Revised)
- R 8420.2 Bomb Threats (M) (Revised)
- R 8420.7 Lockdown Procedures (M) (Revised)
- R 8420.10 Active Shooter (M) (Revised)

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10.0 School & Community Relations - Ms. Hepburn-Goldberg

Committee Report: The School and Community Committee met January 12, 2023

11.0 Vote/Roll Call on Agenda Items

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber					
Mr. Galvin					
Ms. Hemel					
Ms. Hepburn-Goldberg					
Mr. Jannuzzi					
Ms. Montgomery					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

12.0 Unfinished Business

13.0 Public Participation - All Topics

14.0 Board President’s Report - Ms. Groom

15.0 EXECUTIVE SESSION II

It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

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Ms. Barber					
Mr. Galvin					
Ms. Hemel					
Ms. Hepburn-Goldberg					
Mr. Jannuzzi					
Ms. Montgomery					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

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It was motioned by _____, seconded by _____, to reconvene into public session at ____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber					
Mr. Galvin					
Ms. Hemel					
Ms. Hepburn-Goldberg					
Mr. Jannuzzi					
Ms. Montgomery					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

16.0 Adjournment

It was motioned by _____, seconded by _____, to adjourn the meeting at ____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber					
Mr. Galvin					
Ms. Hemel					
Ms. Hepburn-Goldberg					
Mr. Jannuzzi					
Ms. Montgomery					
Mr. Ngo					
Ms. Gourley-Thompson					
Ms. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.