

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, OCTOBER 20th, 2020
AGENDA**

1.0 Opening Procedures

- 1.1 Call to order – 6:30 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

“Public notice of this was emailed to the Asbury Park Press on August 6th, 2020 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk. The public notice also included that the meeting will be using a virtual platform. ”

- 1.4 Roll Call:

Mrs. Gourley-Thompson	Mr. Sweeney
Mrs. Groom	Mrs. Barber
Mrs. Hepburn-Goldberg	Mrs. Hemel
Mrs. Humes	Mr. MacConnell, Superintendent
Mr. Jannuzzi	Ms. Avento, Business Administrator
Mrs. Montgomery	Mr. William Donio, Board Attorney

2.0 Closed Executive Session

- 2.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.

2.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.

3.0 Communications ~

- Email/letter from the Class of 2027 - Request for consideration to move Kindergarten through 2nd grade to four in-person half days.
- Email/letter from the Class of 2028 - Request for consideration to move Kindergarten through 2nd grade to four in-person half days.
- Email/letter from the Class of 2029 - Request for consideration to move Kindergarten through 2nd grade to four in-person half days.
- Email from Mrs. Curley regarding questions and concerns about synchronous learning.
- Email from Keith McGee regarding Restoration of Leadership.

4.0 Public Participation ~ Comments on Agenda Items Only

5.0 Superintendent’s Report ~ Mr. MacConnell

5.1 Superintendent’s Report:

It was motioned by _____, seconded by _____, to approve items 5.2 through 5.16 as amended:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the month of September 2020.
- 5.3 Recommend the Board of Education approve the 2020-2021 signed Memorandum of Agreement for Shrewsbury Borough School for the 2020-2021 school year.
- 5.4 Recommend that the Board of Education approve the 2020-2021 Teacher’s Manual for the 2020-2021 school year.

- 5.5 Recommend that the Board of Education approve the following District Goals for the 2020-2021 school year.

Shrewsbury Borough 2020-2021 Board Goals:

GOAL 1: Continue to explore shared services for cost savings measures including, but not limited to, Special Education programming.

GOAL 2: Implement a communication strategy to better inform and engage the board and the community we serve.

GOAL 3: Develop and implement a plan for Board Member development.

Shrewsbury Borough 2020-2021 District Goals:

GOAL 1: Develop an ongoing assessment plan to a) evaluate the effectiveness of SBS's various learning models created to address the challenges of educating in the time of COVID-19; and b) utilize that assessment to update, retool, and redefine policies and procedures to meet the uncertain, evolving needs of the SBS community as we together cope with the pandemic.

GOAL 2: The Shrewsbury Borough School will implement a Mindfulness program for students, staff and families to provide self-care tools as we navigate through the COVID-19 pandemic.

GOAL 3: The Shrewsbury Borough School District will develop a distance-learning program to meet the needs of all students.

- 5.6 Recommend the Board of Education approve Mr. MacConnell as CDS Liaison for the 2020-2021 school year.

- 5.7 Recommend the Board of Education adopt the following for the 2020-2021 school year:

- Danielson Framework
- NJPEPL - Supervisor Evaluation Tool

- 5.8 Recommend that the Board of Education approve the 2020 Comprehensive Maintenance Plan, M-1 and Indicator 7.6 Facilities Checklist for submission to the County and State as required.

- 5.9 Recommend that the Board of Education approve the Long Range Facility Plan for the 2020- 2021 school year.

- 5.10 Recommend that the Board of Education approve the 2020-2021 Nursing Services Plan for the 2020-2021 school year.

- 5.11 Recommend that the Board of Education approve the 2020-2021 Substance Abuse Prevention Program for the 2020-2021 school year.

- 5.12 Recommend that the Board approve the submission of the final reports for IDEA FY20 and ESEA FY20 for the 2020-2021 school year.
- *5.13 Recommend the Board of Education approve the School Improvement Panel Committee listed below for the 2020-2021 school year:
- Brent MacConnell - Superintendent/Principal
 - Roseanne Ansell - Supervisor of Special Services
 - Jessica Wakula - Supervisor of Curriculum & Instruction
 - Christina Bonura - 5th Grade Teacher
 - Tammy Kane - 3rd Grade Teacher
 - Catharine Moore – 1st Teacher
 - Nina Potter – 7th Grade Teacher
- 5.14 Recommend the Board of Education approve the RTI Committee listed below for the 2020-2021 school year:
- Brent MacConnell - Superintendent/Principal
 - Roseanne Ansell - Supervisor of Special Services
 - Jessica Wakula - Supervisor of Curriculum & Instruction
 - MaryEllen Phillips – Reading Specialist
 - Marisa Shaheen – Guidance
 - Alison Hillen – Nurse
 - Kristen Tardiff – 7th/8th Grade Science Teacher
 - Skye Tiplady – 5th-8th Grade Teacher
 - Staci Fox – Learning Consultant
- 5.15 Recommend the Board of Education approve the Affirmative Action Committee listed below for the 2020-2021 school year:
- Brent MacConnell - Superintendent/Principal
 - Roseanne Ansell - Supervisor of Special Services
 - Jessica Wakula - Supervisor of Curriculum & Instruction
 - Marisa Shaheen – Guidance
 - Samantha Bremekamp – Media Specialist
- *5.16 Recommend that the Board of Education approve the Shrewsbury Borough School District’s Stage 3 Re-Opening Plan as an appendix to the Re-Opening Plan that was submitted and approved by the Monmouth County Executive Superintendent as required.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a roll call vote, _____ members voted yes, _____ members were absent.

6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by _____, seconded by _____, to approve items 6.1 as amended:

- 6.1 Recommend that the Board of Education approve the following minutes as amended:
 - 6.1.1 Regular Meeting Minutes, September 15th, 2020
 - 6.1.2 Executive Session Minutes, September 15th, 2020
 - 6.1.3 Regular Special Meeting Minutes, October 13, 2020
 - 6.1.4 Executive Special Meeting Minutes, October 13, 2020

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.

7.0 Facilities Committee ~ Mr. Sweeney

7.1 Committee Report:

Mr. Sweeney reported that the Committee met virtually October 13th, 2020 and reviewed the following:

8.0 Finance Committee ~ Mr. Sweeney

8.1 Committee Report

Mr. Sweeney reported that the Committee met virtually October 13th, 2020 and reviewed the bills and claims, discuss budget strategies & current status of the budget and year end procedures, reviewed ongoing state directives and the items listed below.

It was motioned by _____, seconded by _____, to approve items 8.2 through 8.8 as amended:

- *8.2 Recommend that the Board of Education approve the following bills:

September 2020 Payroll – 2 nd half	\$253,698.40
October 2020 Payroll – 1 st half	\$246,511.23
October 2020 Bills & Claims	<u>\$186,248.16</u>
	\$686,457.79

*8.3 Recommend that the Board of Education approve the following transfers within the 2020-2021 General Fund as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
11-213-100-101-01 RR Salary Rcl for Addt'l Funds Needed	\$53,390	11-204-100-101-01 LLD Salary 11-204-100-101-03 LLD – ESY	\$46,086 \$ 7,304
11-000-213-100-01 Nurse Salaries Rcl for Addt'l Funds Needed	\$ 273	11-000-211-100-01 Attendance Salaries 11-000-221-102-01 Salary C&I Supervisor	\$ 74 \$ 199
11-216-100-101-02 PreK Salaries ESY Rcl for Addt'l Funds Needed	\$ 868	11-216-100-106-02 PreK Aides Salary ESY	\$ 868
11-000-230-530-01 Dist. Communications Rcl for Addt'l Funds Needed	\$ 1,000	11-000-230-340-01 Purch. Technical Svc.	\$ 1,000
11-000-230-820-01 Legal Rcl for Schoolwide Ionization/UV Retrofit	\$ 8,353	12-000-260-730-01 Operations Equipment	\$ 8,353

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of September 30th, 2020, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Debora Avento

 Date

8.5 Recommend that the Board Secretary's Report for the month of August 2020 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education approve the following student services for the 2020-2021 school year.

Student	Service	Vendor	Cost
#7068	Occupational Therapy Evaluation	Diane Ames	\$350
#7006	PT Evaluation	DeMonte Therapy	\$285
#7063	Neurodevelopmental Evaluation	Developmental Pediatrics	\$600
#7063	Occupational Therapy Evaluation	Diane Ames	\$350
#7067	Occupational Therapy Evaluation	Diane Ames	\$350

8.7 Recommend that the Board of Education approve the following damaged/obsolete books/furniture/miscellaneous items to be discarded as follows for the 2020-2021 school year:

Quantity	Description	Information	Reason
1	Brother Fax 4100e	Serial # U61639E8J8008840	broken-not repairable
2	Prentice Hall/Pearson SS Assessment Rubrics		outdated

8.7 Continued:

Quantity	Description	Information	Reason
2	Prentice Hall/Pearson Reading/Vocabulary Study Guide		outdated
1	Prentice Hall/Pearson AYP Monitoring Assessment		outdated
1	Prentice Hall/Pearson Test Taking Strategy Transparencies		outdated
1	Prentice Hall/Pearson Test Prep Workbook		outdated
1	Prentice Hall/Pearson Test Prep Workbook Answer Key		outdated
4	Prentice Hall/Pearson Reading/Writing Skills Handbook		outdated
1	Prentice Hall/Pearson Book Projects		outdated
1	Prentice Hall/Pearson Teaching Resources – Unit 1		outdated
1	Prentice Hall/Pearson Teaching Resources – Unit 2		outdated
2	Prentice Hall/Pearson Teaching Resources – Unit 3		outdated
2	Prentice Hall/Pearson Teaching Resources – Unit 4		outdated
2	Prentice Hall/Pearson Teaching Resources – Unit 5		outdated
3	Prentice Hall/Pearson Teaching Resources – Unit 6		outdated
3	Prentice Hall/Pearson Teaching Resources – Unit 7		outdated
2	Prentice Hall/Pearson Lesson Planner		outdated
3	Prentice Hall/Pearson Color Transparencies		outdated

*8.8 Recommend that the Board of Education approve USA Roof Co-op Contract #R180901 to conduct roof repairs in the amount of \$11,500 for the 2020-2021 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a roll call vote, _____ members voted yes, _____ members were absent.

9.0 Curriculum Committee ~ Mrs. Montgomery

9.1 Mrs. Montgomery reported that the Committee met virtually on October 8th, 2020 and discussed the following:

10.0 Personnel Committee ~ Mrs. Barber

10.1 Committee Report:

Mrs. Barber reported that the Personnel Committee met virtually on October 19th, 2020 and discussed matters of a confidential nature.

Upon the recommendation of the Superintendent, it was motioned by _____, seconded by _____, that the Board of Education approve item 10.2 through 10.4 as amended:

- 10.2 Recommend the Board of Education approve Kristen Tardiff for maternity leave effective on or about December 14, 2020 for the 2020-2021 school year.
- 10.3 Recommend that the BOE approve Alysa Okpcyh as a Speech Language Pathologist to provide a speech evaluation for student #7069 at the rate of \$350/Evaluation for the 20-21 school year.
- 10.4 Recommend the Board of Education approve the reduction in force of the following staff members listed below effective November 4, 2020 for the 2020-2021 school year:

Claudine Henrie - Secretary to the Business Administrator/Facilities Coordinator
Nikki Ponti - Accounts Payable/Bookkeeper

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a roll call vote, _____ members voted yes, _____ members were absent.

11.0 Policy ~ Mrs. Hepburn-Goldberg

- 11.1 Committee Report: The Policy Committee did not meet this month.

12.0 School and Community Relations ~ Mrs. Humes

12.1 Committee Report:

Mrs. Humes reported that the Committee met virtually on October 7th, 2020 and discussed the following:

13.0 Old Business ~ There was no Old Business.

14.0 New Business ~

15.0 Public Participation ~ Comments

16.0 President's Comments ~ Mrs. Hemel

17.0 Adjournment

17.1 It was motioned by _____, seconded by _____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.