

**SHREWSBURY BOROUGH BOARD OF EDUCATION  
SHREWSBURY, NEW JERSEY  
REORGANIZATION MEETING  
THURSDAY, JANUARY 6<sup>th</sup>, 2022  
MINUTES**

**1.0 Opening Procedures**

- 1.1 Call to Order at 7:05 p.m. - Board Secretary
- 1.2 Flag Salute
- 1.3 Opening Statement

"In compliance with Pl 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was emailed to the Asbury Park Press on December 16<sup>th</sup>, 2020. On December 16<sup>th</sup>, 2020 a copy of this notice was posted at the Bell Foyer Entrance and the Fern Ross Entrance to Shrewsbury Borough School. In addition, a copy of this notice was emailed to the Borough Clerk on December 29<sup>th</sup>, 2020 and is on file in that office."

- 1.4 Administration of the Oath of Office for Newly Elected Board Members.

For a term of three (3) years:

David Ngo  
Michael Galvin

- 1.5 Roll Call:

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Groom	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr, Ngo				X	

On a voice vote, seven (7) members voted yes, two (2) members were absent.

**2.0 Board President Nominations**

- 2.1 The Board Secretary calls for nominations for President of the Shrewsbury Borough Board of Education.

Nominating Motions:

Mrs. Groom, Nominated by Mrs. Hemel, seconded by Mr. Jannuzzi

- 2.2 It was motioned by Mrs. Hemel and seconded by Mrs. Barber that the Shrewsbury Board of Education close nominations for President of the Shrewsbury Borough Board of Education.

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	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Groom	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	

On a voice vote, seven (7) members voted yes, two (2) members were absent.

- 2.3 Roll call vote for Jessica Groom as President of the Shrewsbury Borough Board of Education.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Groom	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	

On a roll call vote, seven (7) members voted yes, two (2) members were absent.

- 2.4 President Groom assumes Chair of Office.

**3.0 Board Vice-President Nominations**

- 3.1 Board President calls for nominations for Vice-President of the Shrewsbury Borough Board of Education.

Nominating Motions:

Mrs. Gourley-Thompson, Nominated by Mrs. Barber, seconded by Mrs. Montgomery.

- 3.2 It was motioned by Mr. Jannuzzi and seconded by Mr. Galvin that the Shrewsbury Board of Education close nominations for Vice President of the Shrewsbury Borough Board of Education.

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	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Groom	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	

On a roll call vote, seven (7) members voted yes, two (2) members were absent.

- 3.3 Roll call vote for Mrs. Gourley-Thompson as Vice-President of the Shrewsbury Borough Board of Education.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Groom	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	

On a roll vote, seven (7) members voted yes, two (20 members were absent.

- 3.4 The newly reorganized Board shall read, acknowledge and discuss the Board Member Code of Ethics.

**4.0 Board Business**

It was motioned by Mrs. Groom and seconded by Mrs. Montgomery to approve items 4.1 through 4.12 as listed:

- 4.1 Recommend that the Board of Education acknowledge and have the combined statement of results of the 2021 School District Elections held November 2<sup>nd</sup>, 2021 be made a part of the Reorganization meeting minutes:

Members of Board of Education for three - three year terms:

	<u>Yes</u>
Michael Galvin	389
Pamela Hemel	1,123
David Ngo	1,236

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- 4.2 Recommend that the Board of Education approve the following as the district's Mission Statement for the 2021-2022 school year:

**Mission Statement:**

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

- 4.3 Recommend that the Board of Education approve the authorized signatures on the following Board accounts for the 2021-2022 school year:

General (Any 2)	1. President/Vice-President 2. Business Administrator/Superintendent 3. Treasurer of School Monies/Superintendent
Agency (Any 2)	1. President/Superintendent 2. Business Administrator
Student Activity (Any 2)	1. Superintendent/President 2. Business Administrator
Food Services (Any 2)	1. Superintendent/President 2. Business Administrator
Unemployment Comp. Trust (Any 2)	1. Superintendent/President 2. Business Administrator
Petty Cash (Any 2)	1. Superintendent/President 2. Business Administrator
Salary (Any 2)	1. Business Administrator 2. Treasurer of School Monies/Superintendent/President
Tuition (1)	1. Business Administrator

- 4.4 Recommend that the Board of Education designate the Asbury Park Press as the primary publication and The Hub as secondary publication for the placement of legal advertisements and notices for the 2021-2022 school year.

- 4.5 Recommend that the Board of Education reconfirm the adoption of the following as they currently exist for the 2021-2022 school year:

- Present Board of Education Policy Manual and all existing bylaws and procedures
- Current Curriculums
- Current Job Descriptions
- Current Emergency Management Plan
- Standard Operating Procedural Manual

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- 4.6 Recommend that the Board of Education approve Dr. Brenda Goon as School Physician at the rate of \$4,000 for the 2021-2022 school year.
  
- 4.7 Recommend that the Board of Education approve Spiezle Architect Group as the Architect for the 2021-2022 school year.
  
- 4.8 Recommend that the Board of Education appoint the firm of Robert Hulsart & Company as Auditors for the fiscal year 2021-2022 for a total fee of \$10,500.
  
- 4.9 Recommend that the Board of Education appoint Cooper Levenson as Council to the Board of Education for the 2021-2022 school year as per contract and at the contractual rate of \$175 per hour not to exceed \$70,000 for the 2021-2022 school year.
  
- 4.10 Recommend that the Board of Education approve the district participation in the following shared services/cooperative purchasing consortiums as required for the 2021-2022 school year:  
 Educational Data Services  
 EIRC  
 Hunterdon County Educational Services Commission (HCESC)  
 Middlesex Regional Educational Services Commission (MRESC)  
 Monmouth-Ocean Educational Services Commission (MOESC)  
 Monmouth Ocean County Share Services Insurance fund (MOCSSIF)  
 ACES                              ACT  
 IPM Coordinator            Ontech for E-Rate
  
- 4.11 Recommend that the Board of Education approve Monmouth-Ocean Educational Services Commission to provide Coordinated Transportation Services to the Shrewsbury School District from July 1, 2021 through June 30, 2024 (3 year agreement).
  
- 4.12 Recommend that the Board of Education approve Monmouth-Ocean Educational Services Commission (MOESC) to continue to administer the following for the 2021-2022 school year:  
  
 IDEA Nonpublic                              Nonpublic Nursing  
 Non Public Textbook Initiative          Non Public Technology Initiative  
 Chapter 192/193                              Non Public Security

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Groom	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	

On a roll call vote seven (7) members voted yes, two (2) members were absent.

**5.0 Personnel**

It was motioned by Mrs. Hemel, seconded by Mrs. McLaughlin, to approve item 5.1 and 5.2 as listed:

- 5.1 Recommend the Board of Education approve Carolyn McLaughlin for Family leave effective on January 3, 2022 through March 28, 2022 for the 2021-2022 school year.
- 5.2 Recommend the Board of Education approve Brooke E. Novak as a volunteer for Ms. Dura’s Kindergarten class for the 2021-2022 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Groom	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	

On a roll call vote, 7 members voted yes, 2 members were absent.

**6.0 Public Participation** – There was no public participation.

**7.0 New Business** ~ There was new business.

**8.0 Old Business** ~ There was no old business.

**9.0 President's Comments**

Mrs. Groom thanked the Board for their trust and said that we are looking forward to great school year.

**10.0 Adjournment**

- 10.1 It was motioned by Mrs. Hemel, seconded by Mrs. Groom, to adjourn the meeting at 7:15 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Groom	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	

On a voice vote 7 members voted yes, 2 members were absent.