

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
THURSDAY, APRIL 28th, 2022
AGENDA**

1.0 Opening Procedures

- 1.1 Call to order – 6:30 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

"In compliance with PI 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was emailed to the Asbury Park Press on December 23rd, 2021. On December 23rd, 2021 a copy of this notice was posted at the Bell Foyer Entrance and the Fern Ross Entrance to Shrewsbury Borough School. In addition, a copy of this notice was emailed to the Borough Clerk and is on file in that office."

- 1.4 Roll Call:

Mrs. Barber	Mr. Ngo
Mr. Galvin	Mrs. Gourley-Thompson
Mrs. Hemel	Mrs. Groom
Mrs. Hepburn-Goldberg	Mr. MacConnell, Superintendent
Mr. Jannuzzi	Ms. Avento, Business Administrator
Mrs. Montgomery	Board Attorney

- 1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session

- 2.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					

Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

- 2.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

3.0 Communications ~

4.0 Public Participation ~ Agenda Items Only

5.0 Superintendent’s Report ~ Mr. MacConnell

- 5.1 Superintendent’s Report:

It was motioned by _____, seconded by _____, to approve item 5.2 through 5.3 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the Month of March 2022.

- 5.3 Recommend that the Board of Education approve the Comprehensive Equity Plan Statement of Assurance 2022-2023, as follows: The Shrewsbury Borough School District has reviewed its implementation strategies for school year 2021-2022 and provides assurance that the implementation timeline has been met for the Shrewsbury Borough School District. Shrewsbury Borough School District will continue to fully implement the NJDOE approved 2019- 2022 Comprehensive Equity Plan through the 2022-2023 school year. The Shrewsbury Borough School District will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by _____, seconded by _____, to approve items 6.1 as listed:

6.1 Recommend that the Board of Education approve the following minutes as listed:

6.1.1 Regular Meeting Minutes, March 24th, 2022

6.1.2 Executive Session Meeting Minutes, March 24th, 2022

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

7.0 Facilities Committee ~ Mr. Jannuzzi

7.1 Committee Report:

Mr. Jannuzzi reported that the Committee met on April th, 2022 and reviewed the following:

8.0 Finance Committee ~ Mr. Jannuzzi

8.1 Committee Report

Mr. Jannuzzi reported that the Committee met April 25th, 2022 and reviewed the bills and claims, discuss budget strategies & current status of the budget and year end procedures, reviewed ongoing state directives and the items listed below.

It was motioned by _____, seconded by _____, to approve items 8.2 through 8.16 as listed below:

8.2 Recommend that the Board of Education approve the following bills:

March 2022 Payroll – 2 nd half	\$ 270,479.81
April 2022 Payroll – 1 st half	\$ 274,689.94
April 2022 Bills & Claims	<u>\$</u>
Total:	\$

8.3 Recommend that the Board of Education approve the following transfers within the 2021-2022 General Fund as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
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8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of March 31st, 2022, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____	_____
Debora Avento	Date

8.5 Recommend that the Preliminary Board Secretary’s Report for the month of March, 2022 with the respective Treasurer’s Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education approve DeMonte Therapy to provide student #7076 eight (8) Individual Physical Therapy Sessions at \$100 per session in the amount not exceed a total of \$800 during the ESY Program for the 2022-2023 school year.

8.7 Recommend that the Board of Education approve DeMonte Therapy to provide student #5981 four (4) Individual Physical Therapy Sessions at \$100 per session in the amount not exceed a total of \$400 during the ESY Program for the 2022-2023 school year.

8.8 Recommend that the Board of Education approve DeMonte Therapy to provide student #7006 four (4) Individual Physical Therapy Sessions at \$100 per session in the amount not exceed a total of \$400 during the ESY Program for the 2022-2023 school year.

8.9 Recommend that the Board of Education approve DeMonte Therapy to provide student #7076 seventy-six (76) Individual Physical Therapy Sessions at \$100 per session in the amount not exceed a total of \$7,600 during the 2022-2023 school year.

8.10 Recommend that the Board of Education approve DeMonte Therapy to provide student #5245 thirty-eight (38) Individual Physical Therapy Sessions at \$100 per session in the amount not exceed a total of \$3,800 during the 2022-2023 school year.

- 8.11 Recommend that the Board of Education approve DeMonte Therapy to provide student #5644 thirty-eight (38) Individual Physical Therapy Sessions at \$100 per session in the amount not exceed a total of \$3,800 during the 2022-2023 school year.
- 8.12 Recommend that the Board of Education approve DeMonte Therapy to provide student #7006 thirty-eight (38) Individual Physical Therapy Sessions at \$100 per session in the amount not exceed a total of \$3,800 during the 2022-2023 school year.
- 8.13 Recommend that the Board of Education approve DeMonte Therapy to provide student #5981 thirty-eight (38) Individual Physical Therapy Sessions at \$100 per session in the amount not exceed a total of \$3,800 during the 2022-2023 school year.
- 8.14 Recommend that the Board of Education approve the following student services for the 2021-2022 school year:

<u>Student</u>	<u>Service Provider</u>	<u>Service</u>	<u>Cost</u>
#7062	Amanda Doerr	Speech Language Evaluation	\$350
#7049	Progressive Therapy of NJ	Functional Behavioral Assessment	\$120/hr
#7049	Jill Socha	Social Assessment	\$350
#7049	Jill Socha	Social Assessment	\$350

- 8.15 Recommend that the Board of Education approve the submission of the Application for Special Education Extraordinary Aid (EX-AID) for the 2021-2022 school year.
- 8.16 Upon the recommendation of the Superintendent, recommend that the Shrewsbury Borough Board of Education approve 2022-2023 School District Budget as approved by the Monmouth County Department of Education for review as follows:

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

	General Fund	Special Revenue	Debt Service	TOTAL
2022-2023 Total Expenditures:	\$9,448,059	\$ 233,164	\$252,963	\$9,934,186
Less: Anticipated Revenues:	\$ 693,886	\$233,164	-0-	\$ 873,050
Taxes to be Raised:	\$8,808,173	-0 -	\$252,963	\$9,061,136

BE IT FURTHER RESOLVED, that a public hearing be held at the Shrewsbury Borough School located at 20 Obre Place, Shrewsbury, New Jersey on Thursday, April 28th at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

Travel and Related Expense Reimbursements

WHEREAS, the Shrewsbury Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Shrewsbury Borough Board of Education established \$66,000 as the maximum professional development and travel amount for the current school year and has expended \$12,867.52 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related professional and professional development expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$55,000 for the 2022-2023 school year.

BE IT FURTHER RESOLVED, that as per NJAC 6A:23A-5.2 (a) and 5.8 (c) provide that the Board of Education shall establish and approve in the annual school budget a maximum expenditure amount that may be allotted for professional services and student activities for 2022-2023 school year in the amounts listed on the support document attached to the budget submission.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

9.0 Curriculum Committee ~ Mrs. Montgomery

9.1 Committee Report:

Mrs. Montgomery reported that the Committee met on April nd, 2022 and discussed the following:

It was motioned by _____, seconded by _____, to approve items 9.2 through 9.5 as listed below:

- 9.2 Recommend that the Board of Education approve the Shrewsbury Borough School District Extended School Year (ESY) 2022 is running from July 5 through July 28, Monday to Thursday (Closed on July 4th in observance of Independence Day), staff hours are from 8:00am-1:00pm with student program instruction from 8:30am-12:30pm.
- 9.3 Recommend that the Board of Education approve a four (4) week Preschool Disabled (PSD) Extended School Year (ESY) 2022 Program to run an instructional program for preschool disabled children from July 5 through July 28, Monday to Thursday (Closed on July 4th in observance of Independence Day), staff hours are from 8:00am-1:00pm with student program instruction from 8:30am-12:30pm 2022 ESY Program.
- 9.4 Recommend that the Board of Education approve a four (4) week Self-Contained Language/Learning Disability (SCLLD) 2022 Extended School Year (ESY) 2022 Program to run an instructional program for students requiring Self-Contained LLD programming from July 5 through July 28, Monday to Thursday (Closed on July 4th in observance of Independence Day), staff hours are from 8:00am-1:00pm with student program instruction from 8:30am-12:30pm 2022 ESY Program.
- 9.5 Recommend that the Board of Education approve a four (4) week Supplemental Instruction 2022 Extended School Year (ESY) 2022 Program to run an instructional program for students requiring Supplemental Instruction programming from July 5 through July 28, Monday to Thursday (Closed on July 4th in observance of Independence Day), staff hours are from 8:00am-1:00pm with student program instruction from 8:30am-12:30pm 2022 ESY Program.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

10.0 Personnel Committee ~ Mrs. Barber

10.1 Committee Report:

Mrs. Barber reported that the Personnel Committee met on April th, 2022 and discussed matters of a confidential nature.

Upon the recommendation of the Superintendent, it was motioned by _____, seconded by _____, that the Board of Education approve item 10.2 through 10.11 as listed:

- 10.2 Recommend that the Board of Education approve the following Teachers for a four (4) week PSD, SCLLD K-2, SCLLD 3-5, SCLLD 6-8 and SUPP INSTR Extended School Year

10.2 Continued:
 (ESY) 2022 Programs to provide instructional programming from from July 5 through July 28, Monday to Thursday (Closed on July 4th in observance of Independence Day), staff hours are from 8:00am-1:00pm with student program instruction from 8:30am-12:30pm 2022 ESY Program to be paid their approved hourly rate for up to 75 hrs, for a total not to exceed \$20,986.50 as follows:

<u>Name</u>	<u>Program</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
Lisa Aquilino	PSD	\$ 47.45 x 75 hrs	\$ 3,558.75
Brittany King	SCLLD K-2	\$ 45.01 x 75 hrs	\$ 3,375.75
Jillian Davis	SCLLD 3-5	\$ 71.54 x 75 hrs	\$ 5,365.50
Rebecca Cartinella	SCLLD 6-8	\$ 65.47 x 75 hrs	\$ 4,910.25
Kelly Schlosser	SUPP INSTR	\$ 50.35 x 75 hrs	\$ 3,776.25

10.3 Recommend that the Board of Education approve the following Paraprofessionals for the four (4) week Extended School Year (ESY) 2022 Programs to provide instructional support for students from July 5 through July 28, Monday to Thursday (Closed on July 4th in observance of Independence Day), staff hours are from 8:00am-1:00pm with student program instruction from 8:30am-12:30pm 2022 Extended School Year Program to be paid their approved hourly rate for up to 75 hrs, for a total of \$ TBD as follows:

<u>Name</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
Lisa Wikoff	\$ /hr x 75 hrs	\$ TBD
Chris Lunz	\$ /hr x 75 hrs	\$ TBD
Carolyn Mclaughlin	\$ /hr x 75 hrs	\$ TBD
Alexa King	\$ /hr x 75 hrs	\$ TBD

10.4 Recommend that the Board of Education approve the following IEP Team Meeting Special Education Teacher Representatives as needed, for the four (4) week Extended School Year (ESY) 2022 Program at the extracurricular rate as per contract of \$45.98/hr. (not to exceed 10 hours):

Lisa Aquilino	Chrissy Bonura	Kelly Cosentino	Dan Devine
Brittany King	Christine Masica	Christine Morgan	Cheryl Peterson Alissa Watts

10.5 Recommend that the Board of Education approve the following IEP Team Meeting General Education Teacher Representatives as needed, for the four (4) week Extended School Year (ESY) 2022 Program at the extracurricular rate as per contract of \$45.98/hr (not to exceed 10 hours):

Chrissy Bonura	Christine Masica	Kelly Cosentino	Christine Morgan
Dan Devine	Cheryl Peterson	Brittany King	

10.6 Recommend that the Board of Education approve the following 504 Team Meeting Teacher Representatives as needed, for the four (4) week Extended School Year (ESY) 2022 Program at the extracurricular rate as per contract of \$45.98/hr (not to exceed 10 hours):

Chrissy Bonura	Brittany King	Kelly Cosentino	Cheryl Peterson
Dan Devine	Alissa Watts		

- 10.7 Recommend that the Board of Education approve the following ESY Summer Substitutes as needed, for the four (4) week Extended School Year (ESY) 2022 Program at the ESY Summer Substitute rate of \$85.00/day:

Chrissy Bonura Karen Degenhart
 Alexa King Kelly Cosentino

- 10.8 Recommend that the Board of Education approve the Child Study Team summer work 20 days from 8:15 a.m. to 3:15 p.m. as per contract as follows:

<u>Staff Member/Position</u>	<u>Days</u>
Katy Fitzpatrick, School Psychologist	6/17, 6/27-6/30 and 7/5-7/28/2022 (M-TH)
Staci Fox, Learning Disabilities Teacher Consultant	6/17, 6/27-6/30 and 7/5-7/28/2022(M-TH)
Kristy Kiely, School Social Worker	7/5-7/28 (M-TH), 8/1-8/4 and 8/8/202

- 10.9 Recommend that the Board of Education approve the following substitute teacher(s) for the 2022/2023 school year:

Kari Larsen

- 10.10 Recommend that the Board of Education approve an extension of Home Instruction for student # 7097 for 5 hours at \$45.00/hour per week from approximately April 29, 2022 to May 31, 2022 during the 2021-2022 school year not to exceed \$ 1,125.00 as follows:

Jillian Davis English 1 hour/week @ 45.00/hour = \$45.00
 Jillian Davis Language Arts 1 hour/week @ 45.00/hour = \$45.00
 Jillian Davis Math 1 hour/week @ 45.00/hour = \$45.00
 Jillian Davis Science 1 hour/week @ 45.00/hour = \$45.00
 Jillian Davis Social Studies 1 hour/week @ 45.00/hour = \$45.00

- 10.11 Recommend that the Board of Education approve the Extended School Year (ESY) 2022 Summer Substitute Teachers at a rate of \$85.00/day.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

11.0 Policy ~ Mr. Ngo

- 11.1 Committee Report: Mr. Ngo reported that the Policy Committee met on April th, 2022 and discussed the policies listed below and the following:

It was motioned by _____, seconded by _____, to approve items through as listed:

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

12.0 School and Community Relations ~ Mrs. Hepburn-Goldberg

- 12.1 Committee Report:

Mrs. Humes reported that the School and Community Relations Committee met on Aprilth, 2022 and discussed the following:

13.0 Old Business ~

14.0 New Business ~

15.0 Public Participation ~

16.0 President's Comments ~ Mrs. Groom

17.0 Closed Executive Session

- 17.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

- 17.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

18.0 Adjournment

18.1 It was motioned by _____, seconded by _____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.