

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
THURSDAY, MARCH 24th, 2022
AGENDA**

1.0 Opening Procedures

- 1.1 Call to order – 6:30 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

"In compliance with Pl 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was emailed to the Asbury Park Press on February 24th, 2022. On February 24th, 2022 a copy of this notice was posted at the Fern Ross Entrance to Shrewsbury Borough School. In addition, a copy of this notice was emailed to the Borough Clerk and is on file in that office."

- 1.4 Roll Call:

Mrs. Barber	Mr. Ngo
Mr. Galvin	Mrs. Gourley-Thompson
Mrs. Hemel	Mrs. Groom
Mrs. Hepburn-Goldberg	Mr. MacConnell, Superintendent
Mr. Jannuzzi	Ms. Avento, Business Administrator
Mrs. Montgomery	Board Attorney

- 1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session

- 2.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					

Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

2.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

3.0 Communications ~ There were no communications.

4.0 Public Participation ~ Agenda Items Only

5.0 Superintendent’s Report ~ Mr. MacConnell

5.1 Superintendent’s Report:

- Dr. Louis Moore, Superintendent of RBRHS will discuss academic opportunities for our rising 9th graders and for upperclassmen.
- Spelling Bee Winners
- STEM Competition Winner and Participants

It was motioned by _____, seconded by _____, to approve items 5.2 through 5.3 as listed:

5.2 Recommend that the Board of Education approve the District HIB Report for the Month of February 2022.

5.3 Recommend the Board of Education approve the Draft 2022-2023 school calendar.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by _____, seconded by _____, to approve items 6.1 as listed:

6.1 Recommend that the Board of Education approve the following minutes as listed:

6.1.1 Regular Meeting Minutes, February 17th, 2022

6.1.2 Executive Session Meeting Minutes, February 17th, 2022

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

7.0 Facilities Committee ~ Mr. Jannuzzi

7.1 Committee Report:

Mr. Jannuzzi reported that the Committee met on March 16th, 2022 and reviewed the following:

It was motioned by _____, seconded by _____, to approve item 7.2 as listed:

7.2 Recommend that the Board of Education approve the Amendment to the District’s Long Range Facilities Plan as approved by the Office of School Facilities and Planning.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

8.0 Finance Committee ~ Mr. Jannuzzi

8.1 Committee Report

Mr. Jannuzzi reported that the Committee met March 16th and March 21st, 2022 and reviewed the bills and claims, discussed the proposed 2022-2023 district budget, budget strategies & reviewed ongoing state directives and the items listed below.

➤ 2022-2023 Budget Presentation – Ms. Avento, Business Administrator

It was motioned by _____, seconded by _____, to approve items 8.2 through 8.11 as amended:

*8.2 Recommend that the Board of Education approve the following bills:

February 2022 Payroll – 2 nd half	\$ 272,661.95
March 2022 Payroll – 1 st half	\$ 300,253.08
March 2022 Bills & Claims	\$ 163,140.20
PERS Mandatory Pension Payment	<u>\$ 144,176.00</u>
Total:	\$ 880,231.23

*8.3 Recommend that the Board of Education approve the following transfers within the 2021-2022 General Fund as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
11-190-100-106-02 IA Salaries Rcl for Additional Funds Needed	\$40,000	11-190-100-340-02 Purch Tech Svc	\$40,000
11-190-100-106-02 IA Salaries Rcl for Additional Funds Needed	\$26,000	11-000-100-566-01 Tuition – Spec Ed	\$26,000

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of February 28th, 2022, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Debora Avento

 Date

8.5 Recommend that the Preliminary Board Secretary’s Report for the month of January 2022 with the respective Treasurer’s Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

*8.6 Recommend that the Board of Education approve the following student services for the 2021-2022 school year:

<u>Student</u>	<u>Service Provider</u>	<u>Service</u>	<u>Cost</u>
#7076	Donna Merchant	Audiologic Eval w/Tympanometry	\$275
#7095	DPCJ/G&A	Neurodevelopmental Assessment	\$600
#7093	Diane Ames	Occupational Therapy Evaluation	\$350
#7094	Diane Ames	Occupational Therapy Evaluation	\$350
#7095	Diane Ames	Occupational Therapy Evaluation	\$350
#7093	Amanda Doerr	Speech Language Evaluation	\$350
#7094	Amanda Doerr	Speech Language Evaluation	\$350
#7076	TCNJ/CATIES	Augmentative Comm Evaluation	\$1,320
#7094	DPCJ/G&A	Neurodevelopmental Assessment w/ Additional Diagnostic Evaluation	\$1,200

8.7 Recommend that the Board of Education approve the following damaged/obsolete books/furniture /miscellaneous items to be discarded as follows for the 2021-2022 school year:

<u>Quantity</u>	<u>Description</u>	<u>Information</u>	<u>Reason</u>
442	Library Books	Lack of circ., damaged, etc.	As per schedule

8.8 Recommend that the Board of Education approve the following out of district tuition contract for the 2021-2022 school year as follows:

<u>Student #</u>	<u>School</u>	<u>Tuition</u>
483	The Rugby School	\$25,889.50

8.9 Recommend that the Board of Education accept and approve the 2020-2021 Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report (AMR) as prepared by Robert A. Hulsart & Company along with the Corrective Action Plan (CAP) for submission to the state and to the Monmouth County Department of Education as required.

*8.10 Upon the recommendation of the Superintendent, recommend that the Shrewsbury Borough Board of Education approve the submission of the Tentative Proposed 2022-2023 School District Budget to the Monmouth County Department of Education for review as follows:

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

8.10 Continued:

	General Fund	Special Revenue	Debt Service	TOTAL
2022-2023 Total Expenditures:	\$9,448,059	\$ 233,164	\$252,963	\$9,934,186
Less: Anticipated Revenues:	\$ 693,886	\$233,164	-0-	\$ 873,050
Taxes to be Raised:	\$8,808,173	-0 -	\$252,963	\$9,061,136

BE IT FURTHER RESOLVED, that a public hearing be held at the Shrewsbury Borough School located at 20 Obre Place, Shrewsbury, New Jersey on Thursday, April 28th at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

Travel and Related Expense Reimbursements

WHEREAS, the Shrewsbury Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Shrewsbury Borough Board of Education established \$66,000 as the maximum professional development and travel amount for the current school year and has expended \$12,867.52 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related professional and professional development expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$55,000 for the 2022-2023 school year.

BE IT FURTHER RESOLVED, that as per NJAC 6A:23A-5.2 (a) and 5.8 (c) provide that the Board of Education shall establish and approve in the annual school budget a maximum expenditure amount that may be allotted for professional services and student activities for 2022-2023 school year in the amounts listed on the support document attached to the budget submission.

- *8.11 WHEREAS, there exists a need for physical therapy, occupational therapy, as well as other required therapies and services as per a student’s IEP; and WHEREAS, funds are available for this purpose, and WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised, NOW THEREFORE be it resolved by the Shrewsbury Board of Education to award the following contracts as per agreement for the 2021-2022:

*8.11 Continued:

Jill Socha, Social Worker \$ 350.00/Evaluation
 \$ 75.00/hr IEP Meeting
 \$ 75.00/hr Individual/Group Session

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

9.0 Curriculum Committee ~ Mrs. Montgomery

9.1 Committee Report

Mrs. Montgomery reported that the Committee met on March 22nd, 2022 and discussed the following:

It was motioned by _____, seconded by _____, to approve item 9.2 through 9.4 as amended:

9.2 Recommend that the Board of Education approve the following field trip at a cost to the Board of Education as listed below for the 2021-2022 school year.

Class/Group: 7th & 8th Grades
 Destination: Brookdale Community College CHHange Exhibit
 Date(s): March 30th & 31st, 2022
 Cost of Trip: \$1,425 (est. actual # of students to be determined)
 Cost of Transportation: \$900

*9.3 Recommend that the Board of Education approve the following professional development for the 2021-2022 school year as listed:

<u>Staff Member</u>	<u>Program/Workshop/Training</u>	<u>Date</u>	<u>Cost</u>
Debi Avento	NJASBO Conference	6/7 – 6/10/22	\$275
Kelly Schlosser	Orton-Gillingham Virtual PD Conference	4/1-4/2/22	\$200

- *9.4 Recommend that the Board of Education approve the following NJSLA Testing Dates for the 2021-2022 school year as listed:

NJSLA Testing Dates

Date	Subject	Grade Levels	Units	Time
Tuesday, May 3rd	ELA	Grades 3-8	Unit 1	Gr 3: 75 minutes Gr. 4-8: 90 minutes
Wednesday, May 4th	ELA	Grades 3-8	Unit 2	Gr 3: 75 minutes Gr. 4-8: 90 minutes
Thursday, May 5th	Science	Grades 5 & 8	Units 1 & 2	90 minutes
Friday, May 6th	Science	Grades 5 & 8	Units 3 & 4	90 minutes
Tuesday, May 10th	Math	Grades 3-8, Algebra I	Unit 1	60 minutes Algebra I: 90 minutes
Wednesday, May 11th	Math	Grades 3-8, Algebra I	Unit 2	60 minutes Algebra I: 90 minutes
Thursday, May 12th	Math	Grades 3-8	Unit 3	60 minutes

NJSLA Make-Ups: If needed NJSLA make-ups will take place on the afternoon days of Wednesday, May 4th through Thursday, May 12th. If needed the entirety of Friday, May 13th is available as well.

WIDA Access for ELLs Testing Dates

Date	Domain	Time
Monday, April 4th	Listening	65 minutes
Tuesday, April 5th	Reading	60 minutes
Wednesday, April 6th	Writing	50 minutes; 75 to 80 minutes (<i>depending on Tier placement</i>)
Thursday, April 7th	Speaking	50 minutes

*If needed, make-ups will take place during the afternoons of tests and/or on Friday, April 8th.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

10.0 Personnel Committee ~ Mrs. Barber

10.1 Committee Report:

Mrs. Barber reported that the Personnel Committee met on March 23rd, 2022 and discussed matters of a confidential nature.

Upon the recommendation of the Superintendent, it was motioned by _____, seconded by _____, that the Board of Education approve item 10.2 through 10.11 as amended:

*10.2 Recommend that the Board of Education approve Jamie Ramos at the adjusted pro-rated salary of \$35,000 (post probation period) for the 2021/2022 school year.

10.3 Recommend that the Board of Education approve the following substitute teacher(s) for the 2021/2022 school year: Janice Weisman

*10.4 Recommend that the Board of Education the hiring (re-hiring) of Angela Mastrangelo as a Long Term Substitute from March 21, 2022 through June 30, 2022 at the substitute rate of \$85/day for days 1 through 20 and prorated salary of BA/1 \$53,780 for days 21+ consecutive days in the same position, for the 2021-2022 school year

*10.5 Recommend the Board of Education approve the following Extracurricular volunteer position for the 2021-2022 school year:

<u>Extra-Curricular Activity</u>	<u>Advisor</u>	<u>Stipend Rate</u>
Baseball Coach Assistant	Student Volunteer – Connor Doogan	\$0

*10.6 Recommend that the Board of Education approve Eileen Gallagher for a medical leave of absence (WC) effective March 21st, 2022 through March 28th, 2022 for the 2021-2022 school year.

*10.7 Recommend that the Board of Education approve Darianne Masticola as a School Counselor at the prorated salary of MA/1 \$59,180 for the 2021-2022 school year.

*10.8 Recommend the Board of Education approve the date revision for maternity leave for Allison Hillen, School Nurse from on or about April 8, 2022 - June 30, 2022, for the 2021-2022 school year.

*10.9 Recommend the Board of Education approve the Horizon Agency Substitute Nurse Althena Gibbons, RN from Horizon Staffing to cover the revised maternity leave for Allison Hillen, School Nurse from on or about April 8, 2021 - June 30, 2022 for the 2021-2022 school year.

*10.10 Recommend that the Board of Education approve an extension of Home Instruction for student # 7096 for 5 hours at \$45.00/hour per week from approximately March 22, 2022 to April 28, 2022 during the 2021-2022 school year not to exceed \$1, 350.00 as follows:

- Kelly Cosentino English 1 hour/week @ 45.00/hour = \$45.00/week
- Kelly Cosentino Language Arts 1 hour/week @ 45.00/hour = \$45.00/week
- Heather Cellary Math 1 hour/week @ 45.00/hour = \$45.00/week
- Allison Wiesel Science 1 hour/week @ 45.00/hour = \$45.00/week
- Josh Biringer Social Studies 1 hour/week @ 45.00/hour = \$45.00/week

*10.11 Recommend that the Board of Education approve an extension of Home Instruction for student #7097 for 5 hours at \$45.00/hour per week from approximately March 22, 2022 to April 28, 2022 during the 2021-2022 school year not to exceed \$1,350.00 as follows:

- Jillian Davis English 1 hour/week @ 45.00/hour = \$45.00/week
- Jillian Davis Language Arts 1 hour/week @ 45.00/hour = \$45.00/week
- Jillian Davis Math 1 hour/week @ 45.00/hour = \$45.00/week
- Jillian Davis Science 1 hour/week @ 45.00/hour = \$45.00/week
- Jillian Davis Social Studies 1 hour/week @ 45.00/hour = \$45.00/week

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

11.0 Policy ~ Mr. Ngo

11.1 Committee Report: Mr. Ngo reported that the Policy Committee did not meet this month.

It was motioned by _____, seconded by _____, that the Board of Education approve item 11.2 for a second reading as listed:

11.2 Recommend the Board of Education approve Policy Alert # 226 for a second reading for the 2021-2022 school year:

Policy Alert # 226

P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)
 (Revised)

11.2 Continued:

- P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- P 2452 Adult High School (M) (Revised)
- R 2460.30 Additional/Compensatory Special Education and Related Services (M) (New)
- P 2622 Student Assessment (M) (Revised)
- R 2622 Student Assessment (M) (New)
- P 3233 Political Activities (Revised)
- P 5460 High School Graduation (M) (Revised)
- P 5541 Anti-Hazing (M) (New)
- P 7540 Joint Use of Facilities (Revised)
- P & R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)
- P 9560 Administration of School Surveys (M) (Revised)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a roll call vote, _____ members voted yes, _____ members were absent.

12.0 School and Community Relations ~ Mrs. Hepburn-Goldberg

12.1 Committee Report:

Mrs. Hepburn-Goldberg reported that the School and Community Relations Committee met on March 23rd, 2022 and discussed the following:

13.0 Old Business ~

14.0 New Business ~

15.0 Public Participation ~

16.0 President's Comments ~ Mrs. Groom

17.0 Closed Executive Session

- 17.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

- 17.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.

18.0 Adjournment

18.1 It was motioned by _____, seconded by _____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mr. Galvin					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mr. Jannuzzi					
Mrs. Montgomery					
Mr. Ngo					
Mrs. Gourley-Thompson					
Mrs. Groom					

On a voice vote, _____ members voted yes, _____ members were absent.