

**SHREWSBURY BOROUGH BOARD OF EDUCATION  
SHREWSBURY, NEW JERSEY  
REGULAR MEETING  
THURSDAY, MAY 26<sup>th</sup>, 2022  
MINUTES**

**1.0 Opening Procedures**

- 1.1 Call to order – 6:41 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

“Public notice of this was emailed to the Asbury Park Press on May 9<sup>th</sup>, 2022 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk. The public notice also included that the meeting will be held in the gymnasium of the Shrewsbury Borough School and will be using a virtual platform as well.

- 1.4 Roll Call:

Mrs. Barber - Absent	Mr. Ngo
Mr. Galvin	Mrs. Gourley-Thompson
Mrs. Hemel - Absent	Mrs. Groom
Mrs. Hepburn-Goldberg - Absent	Mr. MacConnell, Superintendent
Mr. Jannuzzi	Ms. Avento, Business Administrator
Mrs. Montgomery	Board Attorney

**2.0 Closed Executive Session**

- 2.1 It was motioned by Mrs. Groom, seconded by Mr. Galvin, to move into Closed Executive Session at 6:42 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

2.2 It was motioned by Mrs. Groom, seconded by Mr. Galvin, to reconvene into public session at 7:30 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

**3.0 Communications** ~ There were no communications.

**4.0 Public Participation ~ Agenda Items Only** ~ There was no Public Participation

**5.0 Superintendent’s Report ~ Mr. MacConnell**

5.1 Superintendent’s Report:

- Honor Teacher and Service Professionals of the Year:  
 2022 Teacher of the Year: Mrs. Wiesel  
 2022 Service Professional of the Year: Mrs. Hillen
- Honor Retirements as of June 30<sup>th</sup>, 2022:  
 2022: Mrs. Francesca Montiel, Teacher at Shrewsbury Borough School after 11 years of service to the district.

Mr. Todd Havard, Teacher at Shrewsbury Borough School after 14 years of service to the district.

Mrs. Laura Galante, School Secretary at the Shrewsbury Borough School after 17 years of service to the district.

Mrs. Loretta Glassmacher, School Secretary at the Shrewsbury Borough School after 17 years of service to the district.

The Board has a short recess from 8:54 p.m. to 9:00 p.m. to congratulate the honorees.

The Superintendent forwent the Superintendent’s report but submitted the following:

- The annual Spring School Musical Frozen Jr. was as follows:
  - Friday, April 29: 7:00 PM
  - Saturday, April 30 - 7:00 PM
  - Sunday, May 1 - 2:00 PM

5.1 Continued:

- Teachers Appreciation week was May 2-6 With many wonderful activities sponsored by the SPTA
- Monday - Teacher’s Room Inspiration
- Tuesday - Coffee & Bagels from Bagel Masters
- Wednesday - Class Gifts
- Thursday - Massages & a little Teacher surprise
- Friday - Lunch from 30 Burgers
- We will be honoring students this evening for their participation in contests, clubs and activities.
- Warning Notices for Marking Period 4 were published in the Parent Portal on Thursday, May 5<sup>th</sup> at 3:00 PM.
- May 9, 2022 was the Pre-K through 4th assembly Sweet Potato Pie.
- First grade trip to Sandy Hook was May 12, 2022.
- The Spring Concert was held on May 17, 2022.
- The 6th Grade Trip to PEEC was held May 18, 19 and 20<sup>th</sup>
- The Middle School Dance was held on May 20, 2022.
- Holocaust Survivor Speaker was here on May 23rd.
- Marking period ended for 8th grade students on May 25<sup>th</sup>
- The Scholastic book fair was held May 25th and May 26th.
- POLICE CART ACTIVITIES for 8th grade students will be held May 31, 2022
- Volleyball Game 8th Grade vs Staff will also be held May 31, 2022
- Eighth Grade trip to Washington DC will be June 1st, 2nd. and 3rd.
- Field Day will be held June 10, 2022.
- The Awards Assembly will be held on Wednesday, June 15<sup>th</sup> at 9:00 AM for the 8<sup>th</sup> Grade students and their teachers in the gym.
- 8<sup>th</sup> Grade Graduation will be held on Wednesday, June 15<sup>th</sup> at 6:30pm in the Gymnasium.
- Please be reminded: School will be closed for Memorial Day on Monday, May 30<sup>th</sup>. School will reopen on Tuesday, May 31<sup>st</sup>
- Last Day of school is Wednesday, June 16<sup>th</sup>. Early dismissal & report cards will be published in the portal by 3:00 PM

It was motioned by Mr. Galvin, seconded by Mrs. Montgomery, to approve items 5.2 through 5.3 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the month of April 2022.
- 5.3 Recommend the Board of Education adopt the following for the 2022-2023 school year:  
 Danielson Framework  
 NJPEPL - Supervisor Evaluation Tool

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, three (3) members were absent.

## 6.0 Business Administrator's Report ~ Ms. Avento

It was motioned by Mr. Galvin, seconded by Mr. Jannuzzi, to approve items 6.1 through 6.80 as amended:

6.1 Recommend that the Board of Education approve the following minutes as amended:

- 6.1.1 Regular Meeting Minutes, April 28<sup>th</sup>, 2022 \*amended
- 6.1.2 Executive Session Minutes, April 28<sup>th</sup>, 2022

6.2 Recommend that the Board of Education approve the following as the district's Mission Statement until the next Reorganizational meeting:

**Mission Statement:**

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

6.3 Recommend that the Board of Education approve the current Long-Range Facility Plan as approved by the New Jersey Office of Facilities on March 14, 2022 for the 2022-2023 school year.

6.4 Recommend that the Shrewsbury Board of Education approve the Uniform Memorandum of Agreement/Understanding Live Streaming Video between Education and Law Enforcement Officials for the 2022-2023 school year.

6.5 Recommend that the Board of Education approve the current Emergency Management Procedure Manual for the 2022-2023 school year.

6.6 Recommend that the Board of Education reconfirm the adoption of the present Board of Education Policy Manual and all existing bylaws and procedures as they currently exist for the 2022-2023 school year.

6.7 Recommend that the Board of Education approve the existing curriculum of the Shrewsbury Borough School in the following areas for the 2022-2023 school year:

**Subject:**

**Date Last Revised:**

Accident and Fire Prevention	2009/2010
Advanced Math 6-7	2020
Algebra	2020
Comprehensive Health and Physical Education K-8	2020
Counseling	2009/2010
English Language Arts K-8	2020
Holocaust/Amistad Crosswalk and Book List	2019
Library K-8	2019

6.7 Continued:

<b><u>Subject:</u></b>	<b><u>Date Last Revised:</u></b>
Mathematics K-8	2020
Music K-8	2019
Preschool	2019
Science K-8	2020
Social Studies K-8	2020
Technology K-8	2019
Visual and Performing Arts K-8	2020
World Language K-8	2020

6.8 Recommend that the Board of Education approve the following programs and services for the 2022-2023 school year:

Nursing/Health	Speech
Guidance	Special Education
Child Study Team	Enrichment
Basic Skills	I&RS (Intervention & Referral Services)
Reading Clinic	

6.9 Recommend that the Board of Education approve the current district Job Descriptions for the 2022-2023 school year.

6.10 Recommend that the Board of Education approve the following list of paid holidays for all twelve-month employees for the 2022–2023 school year:

Independence Day	Monday	July 4th, 2022
Labor Day	Monday	September 5th, 2022
Rosh Hashanah	Monday	September 26 <sup>th</sup> , 2022
Yom Kippur	Wednesday	October 5th, 2022
Thanksgiving Day	Thursday	November 24th, 2022
Thanksgiving Holiday	Friday	November 25th, 2022
Day After Christmas	Monday	December 26 <sup>th</sup> , 2022
New Year's	Friday	December 30th, 2022
Martin Luther King Day	Monday	January 16 <sup>th</sup> , 2023
President's Day	Monday	February 20th, 2023
Good Friday	Friday	April 7 <sup>th</sup> , 2023
Easter Monday	Monday	April 10 <sup>th</sup> , 2023
Memorial Day	Monday	May 29th, 2023

6.11 Recommend that the Board of Education designate the Asbury Park Press as the primary publication and The Hub as secondary publication for the placement of legal advertisements and notices for the 2022-2023 school year.

6.12 Recommend that the Board of Education appoint Acacia Financial Group as Financial Advisors of Record and to file the Secondary Market Disclosures at a cost of \$750 for the 2022-2023 school year.

6.13 Recommend that the Board of Education approve Spiezle Architect Group as the Architect of Record for the 2022-2023 school year.

- 6.14 Recommend that the Board of Education appoint the firm of Hulsart and Company as Auditors for a fee of \$10,500 to audit the 2022-2023 school year.
- 6.15 Recommend that the Board of Education appoint Cooper Levenson as Counsel to the Board of Education for the 2022-2023 school year at the contractual rate of \$180 per hour and as per the agreement.
- 6.16 Recommend that the Board of Education approve David Balken and Balken Risk Management Company as the district's Insurance Broker of Record for line insurance including Property, Casualty, E&O, Liability, and District required bonding, Auto and Student Insurance for the 2022-2023 school year.
- 6.17 Recommend that the Board of Education approve Brown & Brown Benefit Advisors, Inc. as Broker of Record for the District's Dental Program and Claims Consultant of record for the District's Health Benefits at a rate of \$300 per month for a total of \$3,600 for the 2022-2023 school year.
- 6.18 Recommend that the Board of Education approve Horizon Blue Cross/Blue Shield as a third-party administrator for the district's voluntary FSA plan for all eligible employees for the 2022-2023 school year.
- 6.19 Recommend that the Board of Education approve the following providers to provide 403 (b)/457(b) plans to eligible employees for the 2022-2023 school year as follows:  
  
AXA Equitable      MetLife
- 6.20 Recommend that the Board of Education approve AXA Equitable as a third-party administrator for the 403(b) plan for eligible employees for the 2022-2023 school year.
- 6.21 Recommend that the Board of Education approve Frontline/Aesop Substitute Program annual contract renewal in the amount of \$6,485.93 for the 2022-2023 school year.
- 6.22 Recommend that the Board of Education approve A-Champion Sprinkler for the annual ground sprinkler contract in the amount of \$259 for the 2022-2023 school year.
- 6.23 Recommend that the Board of Education approve Alliance Pest Control to implement the district's IPM Program as required at the cost of \$1,615 for the 2022-2023 school year.
- 6.24 Recommend that the Board of Education approve Central Boiler for the annual boiler inspection/maintenance contract in the amount of \$2,203.20 for the 2022-2023 school year.
- 6.25 Recommend that the Board of Education approve City Fire Equipment Company for the annual fire sprinkler inspection as required in the amount of \$2,049.40 for the 2022-2023 school year.
- 6.26 Recommend that the Board of Education approve Cooper Electric for the generator maintenance contract in the amount of \$853.00 for the 2022-2023 school year.
- 6.27 Recommend that the Board of Education approve Coskey for the annual clock and bell maintenance contract in the amount of \$2,577.54 for the 2022-2023 school year.

- 6.28 Recommend that the Board of Education approve CQI Water Treatment for the annual chemical treatment for the boiler and heating system contract in the amount of \$990 for the 2022-2023 school year.
- 6.29 Recommend that the Board of Education approve Delisa Waste Services for the waste recycling contract in the amount of \$2,700 for the 2022-2023 school year.
- 6.30 Recommend that the Board of Education approve Freehold Music for the stage stereo system contract in the amount of \$800 for the 2022-2023 school year.
- 6.31 Recommend that the Board of Education approve Haig Security Services for annual monitoring/maintenance of the Fire/Burglar Alarm System at the annual cost of \$8,238.77 for the 2022-2023 school year.
- 6.32 Recommend that the Board of Education approve Jersey Coast Fire Company for the annual tagging and inspection of the fire extinguishers in the amount of \$285 for the 2022-2023 school year.
- 6.33 Recommend that the Board of Education approve Kencore for the annual Elevator /wheelchair lift inspection/maintenance contract in the amount of \$504 for the 2022-2023 school year.
- 6.34 Recommend that the Board of Education approve National Dust Company for the annual mat cleaning contract in the amount of \$4,122.91 for the 2022-2023 school year.
- 6.35 Recommend that the Board of Education approve Nickerson Inc. for the bleacher and gym curtain maintenance contract in the amount of \$4,600 for the 2022-2023 school year.
- 6.36 Recommend that the Environmental Services Firm of Rullo & Juillet Associates Inc. is hereby retained at the contractual amount of \$2,809.08 to provide the following consultative and updating required services necessary in conjunction with the laws of Asbestos Hazard Management, Right to Know, PEOSH and AHERA for the 2022-2023 school year.
- 6.37 Recommend that the Board of Education approve Frontline IEP Direct Special Education Support Program annual contract renewal in the amount of \$14,822.84 for the 2022-2023 school year.
- 6.38 Recommend that the Board of Education approve Systems 3000 Finance, Personnel/Payroll Program annual contract renewal in the amount of \$27,465 for the 2022-2023 school year.
- 6.39 Recommend that the Board of Education approve Strauss Esmay Policy Update contract renewal in the amount of \$4,835 for the 2022-2023 school year.
- 6.40 Recommend that the Board of Education approve Genesis various module contract renewal in the amount of \$16,134.50 for the 2022-2023 school year.
- 6.41 Recommend that the Board of Education approve Blackboard contract renewal in the amount of \$1,000 for the 2022-2023 school year.
- 6.42 Recommend that the Board of Education approve i-Ready (Curriculum Associates) contract renewal in the amount of \$17,366 for the 2022-2023 school year.

- 6.43 Recommend that the Board of Education approve Atlas for contract renewal in the amount of \$4,200 for the 2022-2023 school year.
- 6.44 Recommend that the Board of Education approve Brain Pop for contract renewal in the amount of \$3,515 for the 2022-2023 school year.
- 6.45 Recommend that the Board of Education approve IXL Learning contract renewal in the amount of \$7,494 for the 2022-2023 school year.
- 6.46 Recommend that the Board of Education approve Explore Learning contract renewal in the amount of \$2,750 for the 2022-2023 school year.
- 6.47 Recommend that the Board of Education approve Super Teacher Worksheets in the amount of \$375 for the 2022-2023 school year.
- 6.48 Recommend that the Board of Education approve Generation Genius in the amount of \$1,495 for the 2022-2023 school year.
- 6.49 Recommend that the Board of Education approve GCN in the amount of \$1000 for the 2022-2023 school year.
- 6.50 Recommend that the Board of Education approve Laura Bishop Communications LLC in the amount of \$15,000 for the 2022/2023 school year.
- 6.51 Recommend that the Board of Education Recommend that the Board of Education approve the district participation in the following shared services/cooperative purchasing consortiums as required for the 2022-2023 school year:  
Educational Data Services  
EIRC  
Hunterdon County Educational Services Commission (HCEC)  
Middlesex Regional Educational Services Commission (MRESC)  
MOESC  
ACES  
ACT  
IPM Coordinator  
Onteck for E-Rate
- 6.52 Recommend that the Board of Education appoint Debi Avento as the following for the 2022-2023 school year:  
  
Public Agency Compliance Officer                      Custodian of District Records  
Right To Know Officer                                      District AHERA Representative
- 6.53 Recommend that the Board of Education appoint Debi Avento, School Business Administrator/Board Secretary as the district's Qualified Purchasing agent be authorized to award contracts up to the bid threshold of \$44,000 or current threshold pursuant to NJSA 40A:11-3(c) and 18A:18A-3(b) for the 2022-2023 school year.
- 6.54 Recommend that the Board of Education approve the District Standard Operating Procedure and Internal Control Manual as it exists for the 2022-2023 school year.



- 6.55 Recommend that the Board of Education designate TD Bank and MBIA (Crossroads) as Official Depository of Board funds for the 2022-2023 school year.
- 6.56 Recommend that the Board of Education approve the authorized signatures on the following Board accounts at TD Bank, the Board approved official depository of Board Funds for the 2022-2023 school year:
- |                                  |  |
|----------------------------------|--|
| General (Any 3)                  | <ol style="list-style-type: none"><li>1. President/Vice-President</li><li>2. Business Administrator/Superintendent</li><li>3. Treasurer of School Monies</li></ol> |
| Agency (Any 2)                   | <ol style="list-style-type: none"><li>1. Board President/Superintendent</li><li>2. Business Administrator</li></ol>  |
| Student Activity (Any 2)         | <ol style="list-style-type: none"><li>1. Superintendent/President</li><li>2. Business Administrator</li></ol>  |
| Milk Fund (Any 2)                | <ol style="list-style-type: none"><li>1. Superintendent/President</li><li>2. Business Administrator</li></ol>  |
| Unemployment Comp. Trust (Any 2) | <ol style="list-style-type: none"><li>1. Superintendent/President</li><li>2. Business Administrator</li></ol>  |
| Petty Cash (Any 2)               | <ol style="list-style-type: none"><li>1. Superintendent/President</li><li>2. Business Administrator</li></ol>  |
| Salary (1)                       | <ol style="list-style-type: none"><li>1. Treasurer of School Monies</li><li>2. Business Administrator</li><li>3. Superintendent/President</li></ol>                |
| Tuition (1)                      | <ol style="list-style-type: none"><li>1. Business Administrator</li></ol>  |
- 6.57 Recommend that the Board of Education authorize the Vice-President of the Shrewsbury Borough Board of Education to sign warrants in the absence of the Board President for the 2022-2023 school year.
- 6.58 Recommend that the Board of Education designate the Business Administrator as the investor of Board funds pursuant to 17:12B-241 for the 2022-2023 school year.
- 6.59 Recommend that the Board of Education authorize maintaining the present Business Office Petty Cash Account in the amount of \$500 for the 2022-2023 school year.
- 6.60 Recommend that the Board authorize the Superintendent and Business Administrator to implement the 2022-2023 Budget pursuant with local and state policies and regulations.
- 6.61 Recommend that the Board of Education request that the Municipality provide local tax levy funds for General Current Expense and Debt Service for the 2022-2023 school year in 12 monthly payments commencing July 2022 as per the mutually agreed upon schedule by both the Municipality and the Board of Education.

- 6.62 Recommend that the Board of Education adopt the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools for the 2022-2023 school years.
- 6.63 Recommend that the Board of Education approve the mileage rate for reimbursement at .35 cents per mile as per current State guidelines for the 2022-2023 school year.
- 6.64 Recommend that the Board of Education approve Monmouth-Ocean Educational Services Commission to provide Coordinated Transportation Services to the Shrewsbury School District from July 1, 2021 through June 30, 2024 (3 year agreement).
- 6.65 Recommend that the Board of Education approve Monmouth-Ocean Educational Services Commission (MOESC) to administer the following for the 2022-2023 school year:

IDEA Nonpublic	Nonpublic Nursing
Non Public Textbook Initiative	Non Public Technology Initiative
Chapter 192/193	Non Public Security

- 6.66 Recommend that the Shrewsbury Board of Education approve the availability and assignment of district special services staff (i.e. school psychologist, school social worker, guidance counselor, and any other school personnel deemed appropriate) to assist in counseling those students in need during times of crisis (i.e. student suicide, death of a student, etc.) from the following school districts: Little Silver, Rumson, Fair Haven, Red Bank, Red Bank Regional High School, and Rumson-Fair Haven High School for the 2022-2023 school year.
- 6.67 Recommend that the Board of Education approve the Shrewsbury Preschool Program for the 2022-2023 school year free to all free and reduced lunch and special education students according to the Preschool Expansion Initiative. This program will be offered at a cost to be reviewed and determined to all Shrewsbury Borough residents on a first come first serve basis who have preschool age children up to the maximum class size allowed by law. Enrollment will be on a limited basis for all preschoolers who do not fall under the state eligibility requirements.
- 6.68 Recommend that the Board of Education approve the renewal of the Interlocal Agreement with the Borough of Shrewsbury for half of the shared cost for two (2) Crossing Guards at the rate of \$10,000 for the 2022-2023 school year.
- 6.69 Recommend that the Board of Education approve the submission of the Extraordinary Aid application to the Monmouth County Department of Education for the 2022-2023 school year.
- 6.70 WHEREAS, there exists a need for physical therapy, occupational therapy, as well as other required therapies as per a student's IEP; and WHEREAS, funds are available for this purpose, and WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised,

NOW THEREFORE be it resolved by the Shrewsbury Board of Education to award the following contracts as per agreement for the 2022-2023:

Diane Ames	Occupational Therapist	\$53,703 2022/2023 s/y
		\$76.50/hr./session
		\$350/Evaluation

6.70	Continued: Leah Ogrodnik,	Occupational Therapist	\$75.00/hour/Individual/ Group Session \$350.00/Evaluation
	DeMonte Therapy	Physical Therapy	\$100/hr. Individual Session \$75/hr. Group Session \$350/Evaluation
	Amanda Doerr	Speech/Language Therapy	\$75.00/hour for Individual/Group Sessions
	Jill Socha	School Social Worker	\$75.00 hr/session \$350.00/Evaluation
	G&A Associates	Neurodevelopmental Evaluations	\$600/evaluation
	G&A Associates	Additional Diagnostic Evaluations	\$600/evaluation
	Progressive Therapy	Behavioral Therapy	\$120/hr (12 hrs/week)
	Beech Tree Psychiatric	Psychiatric Service Evaluations	\$450/evaluation
	CNNH	Neurological Evaluations	\$660/evaluation
	Bayada Home Health Care	Nursing Services	\$56.00/hr. (no minimum)
	Delta T	Nursing Services	\$43.75/hr.
	General Healthcare	Nursing Services	\$56.00/hr.
	Horizon Healthcare	Nursing Services	\$60.00/hr.
	Dr. Donna Merchant	Audiological Evaluations	\$275/evaluation

- 6.71 Recommend that the Board of Education approve Linkit in the amount of \$12,024 for the 2022-2023 school year.
- 6.72 Recommend that the Board of Education approve Helix Group in the amount of \$2,000 for the 2022-2023 school year.
- 6.73 Recommend that the Board of Education approve Zoom for Education in the amount of \$5,800 for the 2022-2023 school year.
- 6.74 Recommend that the Board of Education approve X-Medius-XFax in the amount of \$3,500 for the 2022-2023 school year.
- 6.75 Recommend that the Board of Education approve Savvas Learning in the amount of \$15,000 for the 2022-2023 school year.
- 6.76 Recommend that the Board of Education approve PMC Associates for Remote Access System in the amount of \$17,415 for the 2022-2023 school year. (to be paid with grant funds)
- 6.77 Recommend that the Board of Education approve Mathusek Incorporated for the refurbishment of the gym floor in the amount of \$10,214 for the 2021-2022 school year.
- 6.78 Recommend that the Board of Education approve Joseph Christiano as Technology Consultant in the amount of \$60,000 for the 2022-2023 school year.
- 6.79 Recommend that the Board of Education approve Brian Ericson as Technology Support in the amount of \$12,000 for the 2022-2023 school year.

6.80 Recommend that the Board of Education approve Amanda Robles as Technology Support in the amount of \$4,000 for the 2022-2023 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

## 7.0 Facilities Committee ~ Mr. Jannuzzi

7.1 Committee Report:

Mr. Jannuzzi reported that the Committee met virtually May 16<sup>th</sup>, 2022 and reviewed the following:

- High jump/long jump pit
- Gym Restriping project over the summer
- Capital Project – for the roof /Withdrawal from Capital Reserve account
- Bathroom Project

## 8.0 Finance Committee ~ Mr. Jannuzzi

8.1 Committee Report

Mr. Jannuzzi reported that the Committee met May 16<sup>th</sup>, 2022 and discussed the following:

- The district’s contracts for next year were approved under Business
- 6.69 – Extraordinary Aid Application for special education costs.

It was motioned by Mr. Jannuzzi, seconded by Mrs. Montgomery, to approve items 8.2 through 8.18 as amended:

8.2 Recommend that the Board of Education approve the following bills:

April 2022 Payroll – 2 <sup>nd</sup> half	\$ 270,623.55
May 2022 Payroll – 1 <sup>st</sup> half	\$ 283,721.54
*May 2022 Bills & Claims	<u>\$ 146,712.22</u>
Total	\$ 701,057.31

8.3 Recommend that the Board of Education approve the following transfers within the 2021-2022 General Fund as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
11-424-100-179-01	32,200	11-190-100-340-02	32,200
Instructional Salary		Purchased Professional Svc –Tech	
Rcl for additional funds needed			

8.3 Continued:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
11-424-100-179-01 Instructional Salary Rcl for additional funds needed	200	11-402-100-610-02 Supplies - Sports	200
11-000-251-100-580-01 Travel Business Office Rcl for addtl fund needed	2,000	11-000-251-100-02 Business Office Salaries - OT	2,000

8.4 Due to a clerical error, the original numbers that were on the April 28<sup>th</sup> agenda did not match the advertised budget or the user friendly budget as posted. The numbers listed below are the revised figures to match the budgetary figures as approved by the County, advertised as required and posted as required in the User Friendly Budget that can be found online at: [www.sbs.k12.nj.us](http://www.sbs.k12.nj.us).

Recommend that the Board of Education approve the revised 2022/2023 final school year budget as follows:

	General Fund	Special Revenue	Debt Service	TOTAL
2022-2023 Total Expenditures:	\$9,487,043	\$ 233,164	\$252,963	\$9,973,170
Less: Anticipated Revenues:	\$ 693,888	\$233,164	\$ 2	\$ 873,054
Taxes to be Raised:	\$8,847,155	-0 -	\$252,9631	\$9,100,116

8.5 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of April 30<sup>th</sup>, 2022, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Debi Avento, Business Administrator

8.6 Recommend that the Preliminary Board Secretary's Report for the month of March 2022 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.7 Recommend that the Board of Education approve Diane Ames to provide Occupational Therapy Services for Extended School Year ESY (2022) Program for up to 75 hours at 76.50/hour not to exceed \$5,737.50 from July 5, 2022 to July 28, 2022 (Monday-Thursday) during ESY Program Hours for the 2022-2023 school year.

- 8.8 Recommend that the Board of Education approve Amanda Doerr to provide Speech Therapy Services for Extended School Year ESY (2022) Program for up to 75 hours at 75.00/hour not to exceed \$5,625.00 from July 5, 2022 to July 28, 2022 (Monday-Thursday) during ESY Program Hours of the 2022-2023 school year.
- 8.9 Recommend that the Board of Education approve Summit Speech to provide Itinerant Teacher of the Deaf Services for student # 6268 for 37 sessions at \$ 195/per session not to exceed \$ 7,215.00 during the 2022-2023 school year.
- 8.10 Recommend that the Board of Education approve the tuition fees for the Shrewsbury Borough Full-Day Tuition Based Preschool Program at \$1,000.00/month for the 2022-2023 school year.
- 8.11 Recommend that the Board of Education approve the submission of the Extraordinary Aid Application to the Monmouth County Department of Education as required for the 2022-2023 school year.
- 8.12 Recommend that the Board of Education approve the following student services for the 2021-2022 school year:

<u>Student</u>	<u>Service Provider</u>	<u>Service</u>	<u>Cost</u>
#7094	Progressive Therapy of NJ	Functional Behavioral Assessment	\$120/hr
#7098	Jill Socha	Social Assessment	\$350
#7093	Jill Socha	Social Assessment	\$350
#5772	DeMonte Therapy	Physical Therapy Assessment	\$300
#7100	Amanda Doerr	Speech Evaluation	\$300

- 8.13 Recommend that the Board of Education hereby resolves that the district is not applying for the ARP Homeless II of \$1,424 allocated under the fiscal year 2022.
- 8.14 Recommend that the Board of Education approve the following damaged/obsolete items to be discarded as per the attached listing for the 2021-2022 school year.

<u>Quantity</u>	<u>Description</u>	<u>Information</u>	<u>Reason</u>
20	Spanish Gr 5-8	cQue Tal?	Outdated/Obsolete
21	Spanish Gr 5-8	iAdelante!	Outdated/Obsolete
28	Spanish Gr 5-8	I Hola!	Outdated/Obsolete
6	Spanish Gr 5-8	iAccion!	Outdated/Obsolete
5	Spanish Gr 5-8	Spanish – Saludos	Outdated/Obsolete

- 8.15 Recommend that the Board of Education accept the School Security funds as approved by the Monmouth County Department of Education in the amount of \$25,305. Local funds are available for the completion of the proposed work if the estimated costs of the proposed work exceed the school district’s grant allowance.
- 8.16 Recommend that the Board of Education approve the withdrawal of \$501,002 from the district’s Capital Reserve Account for the purpose of replacing the roof over the in the 1994 wing of the Shrewsbury Borough School for the health and safety of students and staff.

- 8.17 Recommend that the Board of Education approve the award of the contract for the replacement of the roof over the 1994 wing of the Shrewsbury Borough School through a cooperative purchasing agreement to WTI, Inc. (Weatherproofing Technologies, Inc.) in the amount of \$501,002.
- 8.18 Recommend that the Board of Education accept the Preliminary Eligible costs as determined by the Office of School Facilities Projects for the following projects at the Shrewsbury Borough School District:

State Project No. 4770-050-22-3000 Miscellaneous Rehabilitation  
 State Project No. 4770-050-22-1000 Cafeteria/PK Addition w/Resource Rooms (Opt. A)  
 State Project No. 4770-050-22-2000 Cafeteria/PK Addition only (Opt. B)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, three (3) members were absent.

## 9.0 Curriculum Committee ~ Mrs. Montgomery

- 9.1 Mrs. Montgomery reported that the Committee met on May 24th, 2022, and discussed items including the following:
  - Guest Speaker – Holocaust Survivor
  - Curriculum Revisions over the summer
  - PD during PCL times

## 10.0 Personnel Committee ~ Mrs. Barber

### 10.1 Committee Report:

In Mrs. Barber’s absence, Mrs. Gourley-Thompson reported that the Personnel Committee met virtually on May 25th, 2022 and discussed matters of a confidential nature.

Upon the recommendation of the Superintendent, it was motioned by Mrs. Gourley-Thompson, seconded by Mr. Galvin, that the Board of Education approve item 10.2 through 10.24 as amended. Item 10.11 was tabled.

- 10.2 Recommend that the Board of Education approve the 12-month non-union employee’s summer hours as Monday through Thursday from 8:00 a.m. to 4:30 p.m. with half hour lunch effective July 5<sup>th</sup>, 2022 through August 26<sup>th</sup>, 2022.

- 10.3 Recommend that the Board of Education approve the following Aides for the 2022-2023 school year:

<u>Name</u>	<u>Hourly Rate</u>
Leann Arnts	\$17.85
Norvell Chick	\$22.86
Karen Degenhart	\$27.78
Debra Gore	\$16.56
Tyler Grable	\$15.57
Lazaros Kolasis	\$15.57

**Para II**

Christopher Lunz	\$24.64
Carolyn McLaughlin	\$36.75
Patrice Roche	\$20.82
Coleen Stambaugh	\$28.93

includes a \$3.00 differential for Para II Instructional Aides

- 10.4 Recommend that the Board of Education approve Steven Stochlinski as Hall Monitor at the rate of \$20.40/hr for the 2022-2023 school year.
- 10.5 Recommend that the Board of Education approve Dr. Brenda Goon as School Physician at the rate of \$4,000 for the 2022-2023 school year.
- 10.6 Recommend that the Board of Education approve Roseanne Ansell as the Affirmative Action Officer for the 2022-2023 school year.
- 10.7 Recommend that the Board of Education approve the salaries as per the current contract for the tenured professional staff as listed for the 2022-2023 school year.
- 10.8 Recommend that the Board of Education approve the salaries as per the current contract for the non-tenured professional staff and the professional staff that will attain tenure in the 2022-2023 school year as listed for the 2022-2023 school year.
- 10.9 Recommend that the Board of Education approve the following individuals with salaries and hourly rates where applicable for the 2022-2023 school year:

**Head Lunchroom Aide /Food Service Bookkeeper**

Annie Shea \$16,148

**Lunch Aides**

Annie Shea	\$16.00/hr
Carmella Brown	\$16.00/hr
Marguerite Welsh	\$13.42/hr
Eileen Krausser	\$13.42/hr
Deana Sole	\$13.42/hr
Phyllis Khani	\$13.42/hr
Florence Truhan	\$13.42/hr
Lisa Wikoff	\$13.42/hr



- 10.10 Recommend the Board of Education approve the following salaries as per the current contract for the Custodial/Maintenance Unit for the 2022-2023 school year.

**Maintenance/Custodial Staff (As per contract inclusive of Black Seal):**

Daniel Cherisca	\$40,791
Joseph Cherry	\$39,250
Dwayne Morgan	\$39,250
Jamie Ramos	\$36,613

- 10.11 Recommend the Board of Education approve the following salaries for the 12-month employees for the 2022-2023 school year. Tabled.

**12 Month Support Staff:**

Marya Baeta	\$ 37,367.56
Lynn Kolasis	\$ 56,614.09

**12 Month Staff:**

Michael Tillett	Supervisor of B&G	\$ 84,942
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**Administration:**

Brent MacConnell	Superintendent	\$173,696
Debi Avento	Business Administrator	\$166,031
Roseanne Ansell	Supervisor of CST	\$ 99,259
Cheryl Salway	Supervisor of C&I	\$ 87,763

- 10.12 Recommend that the Board of Education approve the following rates for substitutes for the 2022-2023 school year as amended:

**Regular Substitutes:**

\$125.00/day for regular substitutes  
\$62.50/half day  
\*\$85.00/day for summer substitutes

**Long Term Substitutes:**

\$125/day for days 1-20 consecutively worked in the same position  
Per diem rate of BA Step 1 on the salary guide for long term substitutes (21+ consecutive days in the same position).

**Nurse Substitutes:**

\$200/day for nurse substitutes

**Custodial Substitutes:**

\$14.00/hr for custodial substitutes

- 10.13 Recommend that the following employees be eligible for mileage reimbursement for normal district business for the 2022-2023 school year as follows:

Brent MacConnell	Staci Fox
Debi Avento	Kathleen Fitzpatrick
Roseanne Ansell	Kristina Kiely
Mike Tillett	Laura Galante
Lynn Kolasis	Marya Baeta

- 10.14 Recommend the Board of Education approve the staff listed for the Extra Curricular Activities/Sports for the extra-curricular rates as listed for the 2022-2023 school year:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Stipend</u>
Band Director	Vinnie Peri	\$2,527
Chess Club	Daniel Devine	\$1,425
Chorus Director	Vinnie Peri	\$1,425
Debate/Forensics Club	Josh Biringer	\$1,425
Drama Club 1	Amanda Faria	\$1,179.50
Drama Club 2	David Buckle	\$1,179.50
Garden Club	Cheryl Peterson	\$1,425
Graduation Coordinator	Heather Cellary	\$636
Literary Magazine	Bill Clark	\$1,425
Model U.N.	Josh Biringer	\$1,425
Rock Band Club	Vinnie Peri	\$1,425
Safety Patrol Advisor	Steve Stochlinski	\$1,842
Stage Director	Amanda Faria	\$2,527
Asst. Stage Director	David Buckle	\$2,527
Crafty Kids 1	Allison Wiesel	\$1425
Crafty Kids 2	Kelly Schlosser	\$1425
Math Club	Melissa Sypniewski	\$1,425
Spanish Club Advisor	Maria Wissenbach	\$1,425
STEM Club	Allison Wiesel	\$1,425
Student Council 1	Kelly Buskey	\$712.50
Student Council 2	Nina Potter	\$712.50
Tech Coach 1	Brittany King	\$1,425
Tech Coach 2	Bill Clark	\$1,425
Trip Coordinator	Lynn Kolasis	\$1,269
Yearbook 1	Kelly Buskey	\$1,380
Yearbook 2	Kelly Schlosser	\$1,380
Young Entrepreneurs 1	Allison Wiesel	\$712.50
Young Entrepreneurs 2	Kelly Schlosser	\$712.50

**Board Approved – Pay to Play:**

Athletic Coordinator	Josh Biringer	\$1,425
Baseball Coach	Dan Devine	\$2,527
Boys Basketball	Josh Biringer	\$2,527
Cheerleading	Emily Cuervo/Eleni Katsaros	\$2,527/2
Cross Country Coach	Melissa Sypniewski	\$2,527
Ski Club Advisor 1	Jaime Corrigan	\$712.50
Ski Club Advisor 2	Bill Clark	\$712.50
Boys Soccer	Josh Biringer	\$2,527
Girls Soccer	Alexis Borrino	\$2,527
Track Coach	Joshua Biringer	\$1,888
Assistant Track Coach	Christine Morgan	\$1,888

- 10.15 Recommend that the Board of Education acknowledge the retirement of Todd Havard, Teacher, effective June 30, 2022.

- 10.16 Recommend that the Board of Education acknowledge the retirement of Loretta Glassmacher, Instructional Aide, effective June 30, 2022.

- 10.17 Recommend that the Board of Education acknowledge the retirement of Laura Galante, School Secretary, effective June 30, 2022.
- 10.18 Recommend that the Board of Education approve Darianne Masticola, School Guidance Counselor to work 40 hours over the summer at the hourly rate of \$47.74 (MA/1) for a total of \$1,909.60 for the 2022-2023 school year.
- 10.19 Recommend the Board of Education approve the payout of up to 10 (ten) vacation days for the following administrators for the 2021-2022 school year: Tabled following Executive Session.

Brent MacConnell      Debi Avento  
 Roseanne Ansell      Cheryl Salway

- 10.20 Recommend the Board of Education approve the maternity leave for Alexa King, Teacher From September 1<sup>st</sup>, 2022 through December 8<sup>th</sup>, 2022 for the 2022-2023 school year.
- 10.21 Recommend that the Board of Education approve Zach Benanchietti as a student observer of the district’s music program for the 2021-2022 school year.
- 10.22 Recommend that the Board of Education approve an extension of Home Instruction for student # 483 for 10 hours at \$45.00/hour per week for 4 weeks from May 27, 2022 to June 16, 2022 during the 2021-2022 school year not to exceed \$1,800.00 as follows:  
  
 Cheryl Peterson English 2 hours/week @ 45.00/hour = \$90.00  
 Cheryl Peterson Language Arts 2 hours/week @ 45.00/hour = \$90.00  
 Cheryl Peterson Math 2 hours/week @ 45.00/hour = \$90.00  
 Cheryl Peterson Science 2 hours/week @ 45.00/hour = \$90.00  
 Cheryl Peterson Social Studies 2 hours/week @ 45.00/hour = \$90.00
- 10.23 Recommend that the Board of Education accept the resignation of James McConville as teacher effective August 30<sup>th</sup>, 2022 for the 2022-2023 school year.
- 10.24 Recommend that the Board of Education approve the following CST (as needed) from August 2, 2022 through August 31, 2022 at approved hourly rates of pay per contract not to exceed 30 hours per person for the 2022-2023 school year as follows:

<u>Name</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
Kathleen Fitzpatrick, School Psychologist	\$50.76/hr x 30 hrs. =	\$1,522.80
Staci Fox, LDTC	\$73.38/hr. x 30 hrs. =	\$2,201.40
Kristine Kiely, Social Worker	\$49.05/hr. x 30 hrs. =	\$1,471.50

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, three (3) members were absent. Items 10.11 and 10.19 were tabled.

## 11.0 Policy ~ Mr. Ngo

- 11.1 Committee Report: Mr. Ngo reported that the Committee met on May 9<sup>th</sup>, 2022 and discussed the policy listed below.

It was motioned by Mr. Ngo, seconded by Mr. Jannuzzi, to approve item 11.2 as amended.

- 11.2 Recommend that the Board of Education approve item 11.2 Policy Alert #227 for a first reading as amended, omitting Policy P2416.01:

- Policy Alert # 227

- A. General Policy and Regulation Guides

- P 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (Abolished)

- P 1648.15 Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)

- P 2415.04 Title I – District – Wide Parent and Family Engagement (M) (Revised)

- P 2415.50 Title I – School Parent and Family Engagement (M) (New)

- ~~P 2416.01 Postnatal Accommodations for Students (New)–~~

- P 2417 Student Intervention and Referral Services (M) (Revised) 3161 Examination for Cause (Revised)

- P 4161 Examination for Cause (Revised)

- P 5512 Harassment, Intimidation, and Bullying (M) (Revised)

- P& R 7410 Maintenance and Repair (M) (Revised)

- R 7410.01 Facilities Maintenance, Repair Scheduling, and Accounting (M) (Revised)

- P 8420 Emergency and Crisis Situations (M) (Revised)

- P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

- B. Special Education/Receiving Schools NJDOE Monitoring Policy and Regulation Guide Updates [The Policy Guide and corresponding Regulation Guides listed below are mandated for Approved Private Schools for Students with Disabilities, Educational Services Commissions, Jointure Commissions, Regional Day Schools, and County Special Services School Districts.]

- P 2461 Special Education/Receiving Schools (M) (Revised)

- R 2461.06 Special Education/Receiving Schools – Appropriately Certified and Licensed Staff (M) (Revised)

- R 2461.09 Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs (M) (Revised)

- R 2461.10 Special Education/Receiving Schools – Full Educational Opportunity (M) (Revised)

- R 2461.12 Special Education/Receiving Schools – Length of School Day and Academic Year (M) (Revised)

- R 2461.14 Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities (M) (Revised)

- R 2461.15 Special Education/Receiving Schools – Operation of an Extended Academic Year Program (M) (Revised)

- R 2461.19 Special Education/Receiving Schools–Behavior Modification Program (M) (Revised)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, three (3) members were absent.

## 12.0 School and Community Relations ~ Mrs. Hepburn-Goldberg

12.1 Committee Report: The Committee did not meet this month.

## 13.0 Old Business ~ There is no Old Business.

## 14.0 New Business ~ There is no New Business.

## 15.0 Public Participation ~ There was no Public Participation.

## 16.0 President's Comments ~ Mrs. Groom

It was a joy to be together and celebrate all of the student achievements and our retirees. We will miss the retirees very much and wish them well in their retirement. Our next meeting will be June 23<sup>rd</sup>.

## 17.0 Closed Executive Session

17.1 It was motioned by Mrs. Gourley-Thompson, seconded by Mrs. Groom, to move into Closed Executive Session at 9:17 p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

17.2 It was motioned by Mrs. Gourley-Thompson, seconded by Mrs. Groom, to reconvene into public session at 9:32 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

It was motioned by Mrs. Groom, seconded by Mrs. Montgomery to re-open the Personnel section of the agenda.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

It was motioned by Mrs. Groom, seconded by Mrs. Montgomery to table motion the following motion under Personnel:

10.19 Recommend the Board of Education approve the payout of up to 10 (ten) vacation days for the following administrators for the 2021-2022 school year:

Brent MacConnell      Debi Avento  
 Roseanne Ansell      Cheryl Salway

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, three (3) members were absent.

## 18.0 Adjournment

- 18.1 It was motioned by Mrs. Gourley-Thompson, seconded by Mrs. Groom, to adjourn the meeting at 9:42\_p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				X	
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo	X				
Mrs. Gourley-Thompson	X				
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

Submitted,

Debi Avento  
Business Administrator/Board Secretary