

SHREWSBURY BOROUGH SCHOOL DISTRICT
June 28, 2023 - Regular Meeting, 6:30 PM
Media Center, 20 Obre Place, Shrewsbury, NJ 07702

MINUTES

1. Opening Procedures

1.0 Call to order – 6:33 pm

1.1 Flag salute

1.2 Opening Statement

1.3 “Public notice of this was emailed to the Asbury Park Press and Star Ledger on June 14, 2023 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.

1.4 Roll Call:

Ms. Groom (President)

Ms. Barber

Ms. Hepburn-Goldberg (arrived at 6:34 pm)

Mr. Ngo

Ms. Gourley-Thompson (Vice President)

Mr. Galvin (arrived 6:35 pm)

Mr. Jannuzzi

Absent:

Ms. Hemel

Ms. Montgomery

Also Present:

Mr. MacConnell, Superintendent

Ms. Case, Business Administrator

Ms. Gibson, Board Attorney

1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Executive Session I

2.1 It was motioned by Ms. Groom, seconded by Mr. Ngo to move into Closed Executive Session at 6:33 pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin				X	Arrived at 6:35 pm
Ms. Hemel				X	
Ms. Hepburn-Goldberg				X	Arrived at 6:34 pm
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, six (6) members voted yes, zero (0) members voted no, four(4) members were absent

2.2 It was motioned by Ms. Groom, seconded by Mr. Ngo to reconvene into public session at 7:03 pm

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, zero (0) members voted no, two (2) member was absent

3.0 Correspondence to the Board - None

4.0 Public Participation - Agenda Items Only - None

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes’ duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

5.0 Superintendent’s Report - Mr. MacConnell

- Thanked everyone for a tough end of year
- Ms. Salway gave presentation on academic update

It was motioned by Mr. Jannuzzi, seconded by Mr. Galvin to approve the following item as listed:

5.1 The Superintendent recommends that the Shrewsbury School District Board of Education approve the 2022-2023 School Security Drill Statement of Assurance.

5.2 The Superintendent recommends that the Shrewsbury School District Board of Education approve the revised 2023-2024 School Calendar which adds the following dates off: July 3 and 4, 2023 and June 19, 2024.

5.3 The Superintendent recommends that the Shrewsbury School District Board of Education approve Cheryl Salway as HIB Coordinator for the 2023-2024 school year.

5.4 The Superintendent recommends that the Shrewsbury School District Board of Education approve Kathleen Fitzpatrick as HIB Specialist for the 2023-2024 school year.

5.5 The Superintendent recommends that the Shrewsbury School District Board of Education approve the Response to Intervention (RTI) Committee for the 2023-2024 school year as follows:

- Brent MacConnell, Superintendent/Principal
- Roseanne Ansell, Supervisor of Special Services/Affirmative Action Officer
- Cheryl Salway, Supervisor of Curriculum and Instruction/Anti-Bullying Coordinator
- Alison Hillen, School Nurse
- Staci Fox, Learning Disabilities Teacher Consultant
- Kelly Schlosser, Reading Intervention Instructor
- Darianne Masticola, School Counselor

5.6 The Superintendent recommends that the Shrewsbury School District Board of Education approve the Affirmative Action Team (AAT) for the 2023-2024 school year as follows:

- Brent MacConnell, Superintendent/Principal
- Roseanne Ansell, Affirmative Action Officer/Supervisor of Special Services
- Cheryl Salway, Anti-Bullying Coordinator/Supervisor of Curriculum and Instruction
- Alison Hillen, School Nurse
- William Clark, Library Media Specialist
- Darianne Masticola, School Counselor
- Kathleen Fitzpatrick, Anti-Bullying Specialist/School Psychologist

5.7 The Superintendent recommends that the Shrewsbury School District Board of Education approve the following District HIB Reports.

May 2023	0 HIB cases
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5.8 The Superintendent recommends that the Shrewsbury School District Board of Education approve the Comprehensive Equity Plan Statement of Assurance 2023-2024, as follows: The Shrewsbury Borough School District has reviewed its implementation strategies for school year 2022-2023 and provides assurance that the implementation timeline has been met for the Shrewsbury Borough School District. Shrewsbury Borough School District will continue to fully implement the NJDOE approved 2019-2022 Comprehensive Equity Plan through the 2023-2024 school year. The Shrewsbury Borough School District

will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

6.0 Finance & Facilities - Mr. Jannuzzi - provided report

The Finance & Facilities Committee met on May 22, 2023

It was motioned by Mr. Jannuzzi, seconded by Ms. Groom to approve the following items as listed:

6.1 The Superintendent recommends the Shrewsbury School District Board of Education approve the following minutes as listed:

- 6.1.1 Regular Meeting Minutes, May 24, 2023
- 6.1.2 Executive Meeting Minutes, May 24, 2023

6.2 The Superintendent recommends the Shrewsbury School District Board of Education approve the following bills:

May 15, 2023 Payroll	\$282,134.34
May 30, 2023 Payroll	\$278,836.11
Total May 2023 Payroll	\$560,970.45
June 2023 Bills & Claims	\$711,950.97
Total	\$1,272,921.42

6.3 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following final transfers within the 2022-2023 General Fund as listed in the attached report for May 2023.

6.4 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following:

Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of May 2023, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6.5 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following student services for the 2023-2024 school year:

<u>Student#</u>	<u>Service</u>	<u>Provider</u>	<u>Cost</u>
7093	Physical Therapy Evaluation	DeMonte Physical Therapy	\$ 350
7115	Physical Therapy Evaluation	DeMonte Physical Therapy	\$ 350
6175	Occupational Therapy Evaluation	Diane Ames	\$ 350
7115	Occupational Therapy Evaluation	Diane Ames	\$ 350
7116	Occupational Therapy Evaluation	Diane Ames	\$ 350
7117	Occupational Therapy Evaluation	Diane Ames	\$ 350
7093	Occupational Therapy Evaluation	Diane Ames	\$ 350

7113	Speech and Language Evaluation	Amanda Doerr	\$ 350
7115	Speech and Language Evaluation	Amanda Doerr	\$ 350
7116	Speech and Language Evaluation	Amanda Doerr	\$ 350
7118	Speech and Language Evaluation	Amanda Doerr	\$ 350
7116	Neurodevelopmental Assessment	G&A/DPCJ	\$ 660
7117	Neurodevelopmental Assessment	G&A/DPCJ	\$ 660
7106	Augmentative Communication Evaluation	Communication Technology Resources LLC	\$ 700

6.6 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #7101 four (4) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$400 during the ESY Program for the 2023-2024 school year.

6.7 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #7076 eight (8) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$800 during the ESY Program for the 2023-2024 school year.

6.8 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #5981 four (4) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$400 during the ESY Program for the 2023-2024 school year.

6.9 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #7101 thirty-eight (38) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$3,800 during the 2023-2024 school year.

6.10 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #7076 seventy-six (76) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$7,600 during the 2023-2024 school year.

6.11 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #7049 thirty-eight (38) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$3,800 during the 2023-2024 school year.

6.12 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #5772 thirty-eight (38) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$3,800 during the 2023-2024 school year.

6.13 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #5981 thirty-eight (38) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$3,800 during the 2023-2024 school year.

6.14 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve DeMonte Therapy to provide student #7106 seventy-six (76) Individual Physical Therapy Sessions at \$100 per session in the amount not to exceed a total of \$7,600 during the 2023-2024 school year.

6.15 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Brain Pop for contract renewal in the amount of \$3,795 for the 2023-2024 school year.

6.16 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Curriculum Associates for contract renewal in the amount of \$21,250 for the 2023-2024 school year.

- 6.17 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Global Compliance Network, Inc. for contract renewal in the amount of \$1,200 for the 2023-2024 school year.
- 6.18 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve No Red Ink for contract renewal in the amount of \$5,100 for the 2023-2024 school year.
- 6.19 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Generation Genius for contract renewal in the amount of \$1,495 for the 2023-2024 school year.
- 6.20 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve IXL for contract renewal in the amount of \$8,113 for the 2023-2024 school year.
- 6.21 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve LinkIt! for contract renewal in the amount of \$19,098 for the 2023-2024 school year.
- 6.22 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Atlas Rubicon for contract renewal in the amount of \$4,467.75 for the 2023-2024 school year.
- 6.23 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Learning A-Z for contract renewal in the amount of \$5,850 for the 2023-2024 school year.
- 6.24 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Explore Learning for contract renewal in the amount of \$2,995 for the 2023-2024 school year.
- 6.25 The Superintendent recommends that the Shrewsbury Borough School District Board of Education authorize the following in support of the Trees for Schools Grant Application.

WHEREAS, planting trees on school grounds will bring many benefits to our students, staff, and the wider community, including providing cooling shade, habitat, beauty, air and water filtration, stormwater runoff reduction, energy savings, climate change mitigation, and educational opportunities;

WHEREAS, the Shrewsbury Borough School District seeks to support and work with school administrators, staff, students, and community partners to create a safe and healthy environment for students now and into the future by planting and maintaining trees at appropriate locations;

THEREFORE, the Shrewsbury Borough School District has determined that Shrewsbury Borough School District should apply for a grant from the Trees for Schools: Tree-planting Grants for New Jersey Public Schools, Colleges, and Universities Program. The Grant will be used to plant trees at the following locations: Shrewsbury Borough School District.

THEREFORE, BE IT RESOLVED, that the Shrewsbury Borough School District Board of Education, State of New Jersey, authorizes the submission of the aforementioned grant.

THEREFORE, BE IT FURTHER RESOLVED, that if the Shrewsbury Borough School District is awarded this grant, the District commits to protecting and maintaining the trees planted with grant funds.

6.26 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following Insurance Renewal Premium Rates for the 2023-2024 school year:

Vendor	Coverage	Premium
NJSIG	Property	\$35,370
NJSIG	Equipment Breakdown	\$1,505
NJSIG	Terrorism/RESTART/Crisis Management	\$194
NJSIG	Cyber	\$2,705
NJSIG	Boiler & Machinery	Included
NJSIG	Crime	\$208
NJSIG	General Liability	\$12,392
NJSIG	Auto	\$4,423
NJSIG	Errors & Omissions	\$17,405
NJSIG	Environmental	\$286
NJSIG	Umbrella	Included
Hudson/Allied/Great American	NJUEP - Excess (30M)	\$12,500
McCloskey	Student Accident	\$11,775
RLI	Bond - Treasurer	n/a
RLI	Bond - B/A	\$744
NJSIG	Supplemental Indemnity	\$2,124
NJSIG	Workers Compensation	\$70,595

6.27 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the New Jersey Schools Insurance Group Monmouth Ocean County Shared Services Insurance Fund Indemnity and Trust Agreement

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Shrewsbury Borough School District Board of Education, hereinafter referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership to NJSIG.

6.28 The Superintendent recommends that the Shrewsbury School District Board of Education approve Board of Education Members and Brent MacConnell to attend the NJSBA Workshop in Atlantic City, NJ, October 23-26, 2023.

6.29 The Superintendent recommends that the Shrewsbury School district Board of Education accept the allocation and authorize the submission of the grant plan for the Individuals with Disabilities Education act (IDEA) for fiscal year 2023-2024:

Grant Title	Amount
IDEA Basic	\$137,344
IDEA Preschool	\$6,232

6.30 The Superintendent recommends that the Shrewsbury School District Board of Education accept the allocation and authorize the submission of the grant plan for the Elementary and Secondary Education Act Consolidated Formula Sub grant for the 2023-2024 fiscal year

Grant Title	Amount
Title I, Part A	\$9,071
Title II, Part A	\$15,383

6.31 **REVISED** - The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept services as follows:

WHEREAS, there exists a need for related services, therapies and/ evaluations as per a student’s IEP; and

WHEREAS, funds are available for this purpose, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised,

NOW THEREFORE be it resolved by the Shrewsbury Board of Education to award the following contracts as per agreement for the 2023-2024: (previously approved on May 24, 2023)

<u>Vendor</u>	<u>Cost</u>
Bayada	\$60.00/hour

6.32 The Superintendent recommends the Shrewsbury Borough School District accept the following Receipt of Proposals and Award of Contract for Occupational Therapy, RFP 01-24 for the 2023-2024 School Year

WHEREAS, the Shrewsbury Borough School District Board of Education (the “Board”) prepared a Request for Proposal for Occupational Therapy for the 2023-2024 school year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on June 28, 2023 the following proposals were received and publicly read:

Vendor Name
ADVANCE Education Advisement Corp.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2023 through June 30, 2024.

Vendor Name
ADVANCE Education Advisement Corp.

6.33 The Superintendent recommends the Shrewsbury Borough School District Board of Education accept the following Receipt of Proposals and Award of Contract for Applied Behavioral Analysis and Behavioral Consultant Services, RFP 02-24 for the 2023-2024 School Year

WHEREAS, the Shrewsbury Borough School District Board of Education (the “Board”) prepared a Request for Proposal for Applied Behavioral Analysis and Behavioral Consultant Services for the 2023-2024 school year (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

WHEREAS, on June 28, 2023 the following proposal were received and publicly read:

Vendor Name
Progressive Therapy of NJ

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the following as stated below. The following met all the requirements of the RFP and provided all of the necessary documents. The term of the contract will be from July 1, 2023 through June 30, 2024.

Vendor Name
Progressive Therapy of NJ

It was motioned by Mr. Jannuzzi, seconded by Ms. Groom to approve the following Walk-in Item

6.34 The Superintendent recommends the Shrewsbury Borough School District Board of Education accept the allocation and authorize the submission of the grant plan for the american rEscue Plan Individuals with Disabilities Act (ARP-IDEA):

Grant Title	Amount
IDEA Basic	\$21,397
IDEA PReschool	\$1,827

6.35 Transfer of Unexpended Appropriations and/or Excess Revenue to Capital Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.A.C. 6A:23A-14 etc. permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Shrewsbury Borough School District Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into the Capital Reserve account at year end, and

WHEREAS, the Shrewsbury Borough School District Board of Education has determined that up to \$500,000 is available for such purposes to transfer into the Capital Reserve account,

NOW THEREFORE BE IT RESOLVED by the Shrewsbury Borough School District Board of Education that it hereby authorizes the district’s Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

Transfer of Unexpended Appropriations and/or Excess Revenue to Maintenance Reserve

WHEREAS, N.J.S.A. 18A:7F-41 and N.J.A.C. 6A:23A-14 etc. permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Shrewsbury Borough School District Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into the Maintenance Reserve account at year end, and

WHEREAS, the Shrewsbury Borough School District Board of Education has determined that up to \$500,000 is available for such purposes to transfer into the Maintenance Reserve account,

NOW THEREFORE BE IT RESOLVED by the Shrewsbury Borough School District Board of Education that it hereby authorizes the district’s Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

7.0 Curriculum and Instruction - Ms. Groom

The Curriculum and Instruction Committee met on June 13, 2023.

It was motioned by Mr. Galvin, seconded by Ms. Gourley-Thompson to approve the following items as listed:

7.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the purchase of The Great Body Shop from The Children’s Health Network as a K-8 Health education supplement in the amount of \$2,717.50 for the 2023-2024 school year.

7.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the purchase of Teachers College Reading and Writing Project K-8 Units of Study in Reading and Writing from Heinemann in the amount of \$8,417.18 for the 2023-2024 school year.

Title I Supply Account

7.3 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following professional development for the 2023-2024 school year:

Provider	Title	Date	Cost
The Teachers College	Quick Day Conference: Units of	8/31/23 or 9/1/23	\$8,000.00

Reading and Writing Project	Study in Writing		
Center for Responsive Schools	Improving Teacher and Student Language	1/12/24 or 2/15/24	\$7,800.00

8.0 Personnel - Ms. Barber

Committee Report: The Personnel Committee met on June 27, 2023.

It was motioned by Ms. Barber, seconded by Ms. Gourley-Thompson to approve the following items as listed:

8.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Jon Russo as the Computer Network Technician/Information Services Specialist at the salary of \$60,000 from July 1, 2023 through June 30, 2024.

8.2 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following IEP Team Meeting Special Education Teacher Representatives as needed, June 20-June 30, 2023 and August 1-August 30, 2023 at the extracurricular rate as per contract of \$45.98/hr. (not to exceed 10 hours):

- Lisa Aquilino
- Dan Devine
- Melissa Dura
- Christine Masica
- Cheryl Peterson
- Kelly Schlosser
- Alissa Watts

8.3 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following IEP Team Meeting General Education Teacher Representatives as needed, June 20-June 30, 2023 and August 1-August 30, 2023 at the extracurricular rate as per contract of \$45.98/hr. (not to exceed 10 hours):

- Dan Devine
- Melissa Dura
- Christine Masica
- Carol Meyer
- Jennifer Metzler-O'Rourke
- Cheryl Peterson
- Kelly Schlosser
- Alissa Watts

8.4 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following 504 Meeting Representatives as needed, June 20-June 30, 2023 and August 1-August 30, 2023 at the extracurricular rate as per contract of \$45.98/hr. (not to exceed 10 hours):

- Dan Devine
- Melissa Dura
- Alison Hillen
- Carol Meyer
- Christine Masica
- Darriane Masticola
- Cheryl Peterson

Kelly Schlosser
Alissa Watts

8.5 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following IEP Team Meeting General Education Teacher Representatives as needed, for the four (4) week Extended School Year (ESY) 2023 Program at the extracurricular rate as per contract of \$45.98/hr (not to exceed 10 hours):

Carol Meyer

8.6 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following 504 Meeting Representatives as needed, for the four (4) week Extended School Year (ESY) 2023 Program at the extracurricular rate as per contract of \$45.98/hr (not to exceed 10 hours):

Carol Meyer

8.7 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Response to Intervention (RTI) Committee Members for RTI Support planning and development from July 5, 2023 to July 27, 2023 and August 1, 2023 to August 30, 2023 for the 2023-2024 school year at the extracurricular rate as per contract of \$45.98/hr. (not to exceed 10 hours):

Staci Fox
Alison Hillen
Darianne Masticola
Kelly Schlosser

8.8 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following Child Study Team (CST) Members as mandated per IEP requirements from August 1, 2023 through August 30, 2023 at approved hourly rates of pay per contract not to exceed 60 hours per person for the 2023-2024 school year as follows:

Name	Hourly Rate	Not to Exceed
Kathleen Fitzpatrick, School Psychologist	\$50.76/hr x 60 hrs. =	\$3,045.60
Staci Fox, LDTC	\$73.38/hr. x 60 hrs. =	\$4,402.80
Kristina Kiely, Social Worker	\$49.05/hr. x 60 hrs. =	\$2,943.00

8.9 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Darianne Masticola at the extracurricular rate of \$45.98 not to exceed 20 hours during the summer.

Regular Meeting Minutes**June 28, 2023**

8.10 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following teachers for curriculum writing in the following areas at the extracurricular rate of \$45.98 not to exceed the indicated hours for the 2023-2024 school year as follows:

<u>Name</u>	<u>Curriculum</u>	<u>Not to Exceed</u>	<u>Total Not to Exceed</u>
William Clark	Library	10 hours	\$459.80
Alexis Borrino	ELA Reading Units of Study: Kindergarten, Grade 1, Grade 2, & Grade 4	20 hours	\$916.60
Tammy Kane	ELA Reading Units of Study, Grade 3	5 hours	\$229.90
Kelly Cosentino	ELA Reading Units of Study, Grade 5 & Grade 6	10 hours	\$459.80
Brittany King	ELA Reading Units of Study, Grade 7 & Grade 8	10 hours	\$459.80
Heather Cellary	Curriculum Maintenance in Atlas (ELA, Math, World Language, & VPA subjects)	10 hours	\$459.80
Laura Ehlers	Curriculum Maintenance in Atlas (Science, Social Studies, CH&PE, and Technology)	5 hours	\$229.90
Kristen Tardiff	Curriculum Maintenance in Atlas (Science, Social Studies, CH&PE, and Technology)	5 hours	\$229.90

8.11 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following teachers for the four (4) week Summer Academic Support Program from July 5th to July 27th, Monday through Thursday, staff hours are from 8:00am to 1:00pm with student instruction from 8:30am to 12:30pm to be paid their approved hourly rate for up to 70 hours for a total not to exceed \$36,217.60 as follows:

<u>Name</u>	<u>Program</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
Victoria Angiolino	Summer Acad. Supp.	\$43.65 x 70 hrs	\$3,055.50
Rachel Birzin	Summer Acad. Supp.	\$48.65 x 70 hrs	\$3,405.50
Chrissy Bonura	Summer Acad. Supp.	\$52.52 x 70 hrs	\$3,376.40
Jaime Corrigan	Summer Acad. Supp.	\$46.07 x 70 hrs	\$3,224.90
Melissa Dura	Summer Acad. Supp.	\$70.89 x 70 hrs	\$4,962.30
Laura Ehlers	Summer Acad. Supp.	\$71.54 x 70 hrs	\$5,007.80
Tammy Kane	Summer Acad. Supp.	\$76.70 x 70 hrs	\$5,369.00
Leigh Trillhaase	Summer Acad. Supp.	\$63.01 x 70 hrs	\$4,410.70
Alissa Watts	Summer Acad. Supp.	\$48.65 x 70 hrs	\$3,405.50

8.12 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the Lisa Wikoff, Paraprofessional ESY 2023 at the hourly rate of \$15.08 (ESY only) x 70 hours for a total not to exceed \$1,055.60

8.13 The Superintendent recommends the Shrewsbury Borough School District Board of Education accept the resignation of Rebecca Cartinella effective June 23, 2023 for the 2023-2024 school year.

8.14 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve Victoria Angiolino for the position of Kindergarten Long Term Leave Replacement to begin August 31, 2023 - June 30, 2024 for the 2023-2024 school year day at Step 1/BA \$54,120 (*pending negotiations).

8.15 The Superintendent recommends the Shrewsbury Borough School District Board of Education approve Nancy Jensen for the Paraprofessional Long Term Leave Replacement to begin August 31, 2023 - April 30, 2024 for the 2023-2024 school year at \$15.08 per hour (*pending negotiations).

8.16 The Superintendent recommends the Shrewsbury Board of Education approve the staff listed for the Extra Curricular Activities/Sports for the extra-curricular rates as listed for the 2023-2024 school year:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Stipend</u>
Art Club	Laura (Kaplan) Fox	\$1,425.00
Band Director	Vinnie Peri	\$2,527.00
Chess Club	Dan Devine	\$1,425.00
Chorus Director	Vinnie Peri	\$1,425.00
Crafty Kids Knit/Sew/Crochet Club	Allison Wiesel	\$1,425.00
Crafty Kids Knit/Sew/Crochet Club	Kelly Schlosser	\$1,425.00
Debate/Forensics Club	Jessica Picciano	\$1,425.00
Drama Club 1	Amanda Faria	\$2,359.00
Drama Club 2	David Buckle	\$2,359.00
Garden Club	Cheryl Peterson	\$1,425.00
Graduation Coordinator	Heather Cellary	\$ 636.00
Lego Club	Kristen Tardiff	\$1,425.00
Literary Magazine	Bill Clark	\$ 712.50
Literary Magazine	Jessica Picciano	\$ 712.50
Model UN	Dana Miele	\$1,425.00
Rock Band Club	Vinnie Peri	\$1,425.00
Safety Patrol Advisor	Kathleen Crespo	\$ 921.00
Safety Patrol Advisor	Alanna O’Handley	\$ 921.00
Spanish Club Advisor	Yolanda Roeder	\$1,425.00
Stage Director	Amanda Faria	\$2,527.00
Assistant Stage Director	David Buckle	\$2,527.00
STEM Club	Allison Wiesel	\$1,425.00
Student Council 1	Nina Potter	\$1,425.00
Student Council 2	Cindy Newman	\$1,425.00
Trip Coordinator	Kathleen Crespo	\$ 634.50
Trip Coordinator	Alanna O’Handley	\$ 634.50
Yearbook 1	Kelly Schlosser	\$2,760.00
Young Entrepreneurs 1	Allison Wiesel	\$1,425.00
Young Entrepreneurs 1	Kelly Schlosser	\$1,425.00

<u>Sports</u>	<u>Advisor</u>	<u>Stipend</u>
Athletic Director	Kristin Tardiff	\$1,425.00
Baseball	Dan Devine	\$2,527.00
Boys Basketball	Josh Biringer	\$2,527.00
Cheerleading 1	Yolanda Roeder	\$2,527.00
Cross Country	Christine Morgan	\$2,527.00
Track and Field	Josh Biringer	\$2,527.00
Track and Field	Christine Morgan	\$2,527.00
Ski Club Advisor	Bill Clark	\$1,425.00
Ski Club Advisor	Jaime Corrigan	\$1,425.00
Boys Soccer	Dan Devine	\$2,527.00
Girls Soccer	Alexis Borrino	\$2,527.00

8.17 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following ESY Summer Substitutes as needed, for the four (4) week Extended School Year (ESY) 2023 Program at the ESY Summer Substitute rate of \$85.00/day:

Colleen Stambaugh

8.18 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Allison Wiesel for the Summer Sewing Camp, from July 17, 2023 through July 20, 2023, at \$45.98 per hour, not to exceed 16 hours.

9.0 Policy/Special Education - Mr. Ngo

Committee Report: The Policy Committee met on June 21, 2023.

It was motioned by Ms. Groom, seconded by Ms. Gourley-Thompson to approve items as listed:

9.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Policy 2419 - School Threat Assessment Teams for a first and second reading.

10.0 School & Community Relations - Ms. Hepburn-Goldberg

Committee Report: The School and Community Committee did not meet.

11.0 Vote/Roll Call on Agenda Items

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, zero (0) members voted no, two (2) members were absent.

12.0 Unfinished Business

- Ms. Gourley-Thompson - Alliance met and are working on next year

13.0 Public Participation - All Topics - None

14.0 Board President’s Report - Ms. Groom

- Thank you for attending

15.0 Executive Session II

15.1 It was motioned by Ms. Groom, seconded by Ms. Gouley-Thompson to move into Closed Executive Session at 7:31 pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, zero (0) members voted no, two (2) members were absent

15.2 It was motioned by Ms. Groom, seconded by Mr. Ngo to reconvene into public session at 7:03 pm

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, zero (0) members voted no, two (2) member was absent

16.0 Adjournment

It was motioned by Ms. Gourley-Thompson, seconded by Ms. Barber, to adjourn the meeting at 7:36 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin	X				
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, zero (0) members voted no, two (2) members were absent