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SHREWSBURY BOROUGH BOARD OF EDUCATION  
SHREWSBURY, NEW JERSEY  
REGULAR MEETING  
Friday, OCTOBER 20, 2015  
AGENDA

## 1.0 Opening Procedures

- 1.1 Call to order ó 6:00 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

õPublic notice of this was faxed to the Asbury Park Press on October 13<sup>th</sup>, 2015 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.ö

- 1.4 Roll Call:

Mrs. Barber	Mr. Soya
Mrs. Barnes	Mr. White
Mrs. Carroll	Mrs. Ward
Mrs. Konefal	Mr. MacConnell, Superintendent
Mrs. Laughlin	Ms. Avento, Business Administrator
Mrs. Rose	

- 1.5 Mission Statement

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

## 2.0 Closed Executive Session

- 2.1 It was motioned by M\_\_\_\_\_, seconded by M\_\_\_\_\_, to move into Closed Executive Session at \_\_\_\_ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ member was absent.

- 2.2 It was motioned by M \_\_\_\_\_, seconded by M \_\_\_\_\_, to reconvene into public session at \_\_\_\_\_ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ member was absent.

### 3.0 Communications ~ There were no Board Communications.

### 4.0 Public Participation ~Agenda Items Only

### 5.0 Superintendent’s Report – Mr. MacConnell

#### 5.1 Superintendent’s Report

It was motioned by M \_\_\_\_\_, seconded by M \_\_\_\_\_, to approve item 5.2 through 5.10 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the month of September 2015.

ation approve the 2015 QSAC Statement of Assurance for each to the Department of Education for the 2015-2016 school year.

- 5.4 Recommend that the Board of Education approve the 2015 Comprehensive Maintenance Plan, M-1 and Indicator 7.6 Facilities Checklist for submission to the County and State as required. (attachment 5.4)
- 5.5 Recommend that the Board of Education approve the Nursing Services Plan for the 2015-2016 school year. (attachment 5.5)
- 5.6 Recommend that the Board of Education approve the Substance Abuse Prevention Program for the 2015-2016 school year.
- 5.7 Recommend that the Board of Education approve the Statement of Assurance for the School Safety and Security Plan Minimum Requirements as follows:

This is to affirm that, as per the Commissioner of Education's memo, dated August 4, 2011 (School Safety & Security Plan: Minimum Requirements & Training) the Shrewsbury Borough School District has reviewed and updated its school safety and security plans to incorporate the minimum requirements as specified in the document titled *School Safety and Security Plan Minimum Requirements*. The minimum requirements will enhance the development of district-wide school safety and security plans and clearly define policies and procedures and address the priorities of the Domestic Security Preparedness Task Force, pursuant to P.L.2001, ch.246, the Domestic Security Preparedness Act, and for establishing plans, procedures and mechanisms for responding to emergencies and crises, in accordance with *N.J.A.C. 6A:16-5.1*.

- 5.8 Recommend that the Board of Education approve the NJASK 4<sup>th</sup> and 8<sup>th</sup> Grade Results for the 2015 school year. (attachment 5.8)
- 5.9 Recommend that the Board of Education approve the District Evaluation Advisory Committee (DEAC) for the 2015-2016 school year.
- 5.10 Recommend that the Board of Education approve the use of the Danielson Framework for the 2015-2016 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a roll call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ member was absent.

## Report – Ms. Avento

It was motioned by M\_\_\_\_, seconded by M\_\_\_\_, to approve items 6.1 through 6.1.4 as amended:

6.1 Recommend that the Board of Education approve the following minutes as amended:

6.1.1 Executive Session Meeting Minutes, September 15<sup>th</sup>, 2015

6.1.2 Regular Meeting Minutes, September 15<sup>th</sup>, 2015

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a voice vote, \_\_\_\_\_members voted yes, \_\_\_\_\_member was absent.

## 7.0 Facilities Committee – Mr. Soya

7.1 Committee Report

Mrs. Rose reported that the combined Facilities / Finance Committee met on October 13<sup>th</sup>, 2015 and discussed the following regarding district Facilities:

## 8.0 Technology Committee – Mrs. Carroll

8.1 Committee Report

Mrs. Carroll reported that the Committee met on October 6<sup>th</sup>, 2015 and discussed the following:

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a voice vote, \_\_\_\_\_members voted yes, \_\_\_\_\_member was absent.

9.1 Committee Report

Mrs. Rose reported that combined Facilities/Finance Committee met on October 13<sup>th</sup>, and discussed the following:

It was motioned by M\_\_\_\_, seconded by M\_\_\_\_, to approve items 9.2 through 9.11 as amended:

\*9.2 Recommend that the Board of Education approve the following bills:

September 25 <sup>th</sup> , Bills & Claims	\$ 918.00
September 2015 Payroll ó 2 <sup>nd</sup> half	\$ 227,158.57
October 2015 Payroll ó 1 <sup>st</sup> half	\$ 233,387.48
October 2015 Bills & Claims	<u>\$ 170,440.43</u>
Total	\$ 631,904.48

\*9.3 Recommend that the Board of Education approve the following transfers within the 2015-2016 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-190-100-340-02 Purch ó Tech Service Rcl for Addtø Funds Needed	500	11-190-100-590-01 Purch Prof Consortium	500
11-000-100-562-00 Tuition-Lea Rcl for Addtø Funds Needed	1,711	11-000-211-100-01 Salary Attendance	1,711
11-120-100-101-01 Salaries grades 1-5 Rcl for changes in assignments	31,922	11-130-100-101-01 Salaries grades 6-8	31,922
11-000-219-104-03 Salary- School Social Worker	2,310.26	11-000-219-105-01 CST Secretary	3,000.28
11-000-219-890-01 Misc Exp óCST Rcl for Addtø Funds Needed	690.02		
11-000-222-890-01 Media- Misc. Rcl for Addtø Funds Needed	.07	11-000-222-177-01 Media Salary	.07
11-000-210-610-01 School Office Supplies Rcl for Addtø Funds Needed	1,290	11-000-240-105-01 Salary-School Secretary	1,290
11-000-291-240-01 District Benefits Rcl for Addtø Funds Needed	6,000	11-000-251-100-01 Support Staff Salaries	6,000

	<u>JNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-230-590-01 District Insurance	11,111	11-000-262-520-01 District Insurance P&C	11,990
11-000-230-590-02 District Bond Insurance	879		
Rcl For Reallocation Of District Insurance			
11-424-100-610-01 Reading Supplies	200	11-215-100-610-01 PSD Supplies	200
Rcl For Addtl Funds Needed			
11-209-100-610-01 ABA Supplies	500	11-204-100-610-01 LLD Supplies	500
Rcl For New LLD Class			
11-105-100-101-01 Salaries	8,730	11-213-100-101-01 Salaries-Res Rm	93,924
11-215-100-101-02 PSD Summer Sal.-Teacher	1,488		
11-215-100-106-02 PSD Summer Aide Sal.	5,900		
11-000-213-100-04 Nurse Summer	2,490		
11-000-216-101-02 Summer Eval-Sp	1,000		
11-000-216-101-03 Summer Eval	1,300		
11-000-221-610-01 Curriculum Supplies	2,000		
11-000-230-890-03 Admin Misc.	5,000		
11-000-219-104-02 School Psych	8,312		
11-000-262-100-01 Custodial Sal.	9,500		
11-000-270-513-01 Transportation-NP	14,092		
11-000-270-514-01 Transportation-Spec.Ed	12,012		
11-000-270-514-02 Transportation-Spec.Ed -Summer	8,445		
11-190-100-610-50 Instructional Supplies	13,655		
Rcl Addtl Teachers Needed			

9.4 Pursuant to N.J.A.C. 6:20-2.13(e), I certify that as of September 30, 2015, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been

overextended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Debora Avento

\_\_\_\_\_  
Date

9.5 Recommend that the Board Secretary's Report for the month of August 2015 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

9.6 Recommend that the Board of Education accepts the following 2015-2016 New Jersey Nonpublic School initiatives as required by the state:

NP Technology Initiative Program Allocation:	Creative Learning Center	\$ 572
	Vincent Mastori	<u>\$ 650</u>
	District Total:	\$1,222

9.6 Continued:

NP Textbook Initiative Program Allocation:	Creative Learning Center	\$1,256
	Vincent Mastori	<u>\$1,428</u>
	District Total:	\$2,684

NP Nursing Aid Program Allocation:	Creative Learning Center	\$2,250
	Vincent Mastori	<u>\$1,980</u>
	District Total:	\$4,230

NP 192/193 Program Allocation: (MOESC Administrators)		\$9,801
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NP Security Aide Program Allocation:	Creative Learning Center	\$ 550
	Vincent Mastori Center	<u>\$ 625</u>
	District Total:	\$1,175

9.7 Recommend that the Board of Education retroactively approve 2 students to attend Red Bank Borough's ELL Program at a tuition cost of \$11,300/yr. per student for a total of \$22,600 for the 2015-2016 school year.

9.8 Recommend that the Board of Education retroactively approve the following transportation routes provided by MOESC for out of district students as per the student IEP's for the 2015-2016 school year:

<u>Student #</u>	<u>Route#</u>	<u>Destination</u>	<u>Estimated Annual Cost</u>
209	4000	Craig School	\$40,987.80
3780429	5052	Red Bank Borough	\$14,161.77
3780430			

Education retroactively approve DeMonte Therapy to provide Physical Therapy at the rate of \$100/session for 39 sessions for the following students per the student's I.E.P. for the 2015-2016 school year:

<u>Student #</u>	<u>Type of Service</u>	<u>Cost</u>
5563	Physical Therapy	\$ 3,900
5644	Physical Therapy	\$ 3,900

- 9.10 Recommend that the Board of Education approve Diane Ames to provide evaluation services for student #5791 at the rate of \$350 for the 2015-2016 school year.
- 9.11 Recommend that the Board of Education approve Centris Group for IEP Direct Support Services in the amount of \$7,829.50 for the 2015-2016 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a roll call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ member was absent.

## 10.0 Curriculum Committee – Mrs. Ward

### 10.1 Committee Report

Mrs. Ward reported that the Committee met on October 13<sup>th</sup>, 2015 and discussed the following:

It was motioned by M\_\_\_\_\_, seconded by M\_\_\_\_\_, to approve item 10.2 through 10.4 as amended:

- \*10.2 Recommend that the Board of Education approve the following field trip at no cost to the Board of Education for the 2015-2016 school year. All costs to be paid by students and SPTG:

Class/Group:	1 <sup>st</sup> Grade
Destination:	Count Basie Theater
Date(s):	April 19, 2016
Cost of Trip:	\$ 564.25
Cost of Transportation:	\$ 350.00



Class/Group: 1<sup>st</sup> Grade  
 Destination: Delicious Orchards  
 Date(s): Nov 12, 2015  
 Cost of Trip: \$0  
 Cost of Transportation: TBD

Class/Group: 5<sup>th</sup> Grade  
 Destination: Liberty Science Center  
 Date(s): May 6, 2016  
 Cost of Trip: \$ 1,144.50  
 Cost of Transportation: \$ 1,250.00

Class/Group: 7<sup>th</sup> Grade  
 Destination: New York City  
 Date(s): May 11, 2016  
 Cost of Trip: \$ 15,000.00  
 Cost of Transportation: Included in the cost

Class/Group: SBS Band & Chorus  
 Destination: Red Bank Regional H/S  
 Date(s): January 20, 2016  
 Cost of Trip: \$0  
 Cost of Transportation: TBD

\*Class/Group: SBS Band & Chorus  
 Destination: Blue Claws Stadium, Lakewood, NJ  
 Date(s): April 29, 2016  
 Cost of Trip: \$ 360.00  
 Cost of Transportation: \$ 325.00

\*Class/Group: SBS Chorus & Band  
 Destination: Great Adventure, Jackson, NJ  
 Date(s): June 6, 2015  
 Cost of Trip: \$0  
 Cost of Transportation: TBD

\*10.3 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures at the state rate of .31 cents per mile for the 2015-2016 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Estimated Mileage</u>	<u>Cost</u>
Allison Wiesel	Science Articulation-RBR	10/27/15	\$ 1.86	\$0
Sallyann Jauch	Science Articulation-RBR	10/27/15	\$ 1.86	\$0
Kathleen Fitzpatrick	Substance Abuse	11/04/15	\$ 4.03	\$0
Kathleen Fitzpatrick	NJASP Winter Conference	12/04/15	\$17.23	\$110
Bridget Antonucci	NJALC Fall Symposium	01/22/16	\$56.28	\$265
Debi Avento	Opra & Records Mgmt	01/26/16	\$22.94	\$99
Ray Soya	NJ SBA Conference	10/27 -28	\$49.78	\$398

Conference 10/27-28 \$49.78 \$398  
 Education approve the following revised Curriculums for the

- Kindergarten English Language Arts
- 1st Grade English Language Arts
- 2nd Grade English Language Arts
- 3rd Grade English Language Arts
- 4th Grade English Language Arts
- 5th Grade English Language Arts
- 5<sup>th</sup> and 6<sup>th</sup> Grade Science
- 7<sup>th</sup> and 8<sup>th</sup> Grade Science

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a roll call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ member was absent.

## 11.0 Personnel Committee – Mrs. Barnes

### 11.1 Committee Report:

Mrs. Barnes reported that the Personnel Committee met on October 19<sup>th</sup>, 2015 and discussed matters of a confidential nature.

It was motioned by M\_\_\_\_\_, seconded by M\_\_\_\_\_, to approve items 11.2 through 11.5 as amended:

- 11.2 Recommend that the Board of Education retroactively approve the following staff members to provide home instruction at the contractual rate of \$45/hr. for 5 hours per week for a total not to exceed \$8,100 from September 28, 2015 through June 17, 2016 for the 2015-2016 school years:

Nina Potter

Jessica Grasso

ation approve the following 12 month district staff for mileage reimbursement at the rate of \$ .51 cents per mile for normal district business for the 2015-2016 school year:

- |                  |                   |
|------------------|-------------------|
| Brent MacConnell | Janice Bazydlo    |
| Debi Avento      | Kathy Pompei      |
| Erica Reynolds   | Patti Ogletree    |
| Jennifer Zona    | Michele Distefano |
| Mike Tillett     | Laura Galante     |
| Donna Leston     | Renee Brown       |

- \*11.4 Recommend the Board of Education approve Mary Beth Chambers as the Boys Basketball Coach at the stipend rate of \$ 2,527 for the 2015- 2016 school year.
- \*11.5 Recommend the Board of Education approve Quinton Lebron as custodian, at the prorated salary of \$22,000 a year for the 2015- 2016 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a roll call vote, \_\_\_\_\_members voted yes, \_\_\_\_\_member was absent.

## 12.0 Special Education and Policy – Mrs. Laughlin

### 12.1 Committee Report

Mrs. Laughlin reported that the Committee met \_\_\_\_\_, and discussed the following:

It was motioned by M\_\_\_\_\_, seconded by M\_\_\_\_\_, to approve items 12.2 as listed:

- 12.2 Recommend the Board of Education approve the second reading of the following policies for the 2015 - 2016 school year:

**Policy Alert 206:**

- Policy #3322 ó Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Revised)

- Policy # 4522 ó Staff Members' Use of Personal Cellular Telephones/Other Communication Devices (Revised)
- Policy & Regulation # 5330 ó Administration of Medication (M) (Revised)
- Policy # 5339 ó Screening for Dyslexia (M) (Revised)
- Policy # 5615 ó Suspected Gang Activity (M) (Revised)
- Policy # 5756 ó Transgender Students (Revised)
- Policy # 8540 ó School Nutrition Programs (Revised)
- Regulation # 8540 ó Free and Reduced Rate Meals (Abolished)
- Policy # 8820 ó Opening Exercises/Ceremonies (Revised)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a roll call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ member was absent.

### 13.0 School and Community Relations – Mrs. Laughlin

#### 13.1 Committee Report

Mrs. Laughlin reported that the Committee met on October 14<sup>th</sup>, 2015 and discussed the following:

### 14.0 Old Business ~

### 15.0 New Business ~

### 16.0 Public Participation ~

## 18.0 Closed Executive Session

- 18.1 It was motioned by M\_\_\_\_, seconded by Mrs. \_\_\_\_\_, to move into Closed Executive Session at \_\_\_\_ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ were absent.

- 18.2 It was motioned by M\_\_\_\_, seconded by M\_\_\_\_\_, to reconvene into public session at \_\_\_\_\_ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mr. White					
Mrs. Ward					
Mrs. Konefal					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ were absent.

## 19.0 Adjournment

- 19.1 It was motioned by M\_\_\_\_\_, seconded by M\_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.



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	Y	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber				
Mrs. Barnes				
Mrs. Carroll				
Mrs. Laughlin				
Mrs. Rose				
Mr. Soya				
Mr. White				
Mrs. Ward				
Mrs. Konefal				

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ member was absent.