

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, JANUARY 16, 2018
AGENDA**

1.0 Opening Procedures ~

- 1.1 Call to order – 7:00 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

“Public notice of this was emailed to the Asbury Park Press on December 22, 2017 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

- 1.4 Roll Call:

Mrs. Barber	Mrs. Laughlin
Mrs. Carroll	Mrs. Hemel
Mrs. Gourley-Thompson	Mr. MacConnell, Superintendent
Mrs. Groom	Ms. Avento, Business Administrator
Mrs. Hepburn-Goldberg	Mr. William Donio, Board Attorney
Mr. Sweeney	

- 1.5 Mission Statement

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session ~

- 2.1 Mrs. Hemel called for a motion _____, and a second by _____, to move into Closed Executive Session at ____p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a voice vote, _____members voted yes, _____member was absent.

- 2.2 Mrs. Hemel called for a motion _____, and a second by _____, to reconvene Public Session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a voice vote, _____members voted yes, _____member was absent.

3.0 Communications ~

4.0 Public Participation ~ Agenda Items Only

5.0 Superintendent’s Report ~ Mr. MacConnell

- 5.1 Superintendent’s Report:

Mrs. Hemel called for a motion _____, and a second by _____, to approve item 5.2 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the month of December 2017.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a voice vote, _____members voted yes, _____member was absent.

6.0 Business Administrator’s Report ~ Ms. Avento

Mrs. Hemel called for a motion _____, and a second by _____, to approve items 6.1.1 through 6.1.3 as amended:

6.1 Recommend that the Board of Education approve the following minutes as amended:

- 6.1.1 Executive Session Meeting Minutes, December 19th, 2017
- 6.1.2 Regular Meeting Minutes, December 19th, 2017
- 6.1.3 Reorganization Meeting Minutes, January 2nd, 2018

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a voice vote, _____members voted yes, _____member was absent.

7.0 Facilities Committee ~ Mr. Sweeney

7.1 Committee Report:

Mr. Sweeney reported that Committee met on January 16th and discussed the following:

8.0 Finance Committee ~ Mr. Sweeney

8.1 Committee Report

Mr. Sweeney reported that the Committee met on January 16th and reviewed the bills and claims, transfers, reviewed the current status of the 2017-2018 budget, discussed strategies for the 2018-2019 budget, reviewed ongoing state directives and the items listed below.

Mrs. Hemel called for a motion _____, and a second by _____, to approve items 8.2 through 8.8 as amended:

*8.2 Recommend that the Board of Education approve the following bills:

January 2018 Payroll – 1 st half	\$ 234,976.01
January 2018 Bills & Claims	<u>\$ 152,812.25</u>
Total	\$ 387,788.26

*8.3 Recommend that the Board of Education approve the following transfers within the 2017-2018 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-190-100-106-06 Salary-ESY Reclass for additional funds needed	\$ 2,902	11-213-100-101-01 Salary-RR	\$ 2,902

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of December 31, 2017, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Debora Avento

Date

8.5 Recommend that the Board Secretary's Report for the month of November 2017 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education approve CNNH for the following evaluations as listed for the 2017-2018 school year:

<u>Student #</u>	<u>Evaluation</u>	<u>Cost#</u>
7005	Neurological Evaluation	\$660
7008	Neurological Evaluation	\$660
6185	Neurological Evaluation	\$660

8.7 Recommend that the Board of Education approve Diane Ames to provide an OT Evaluation for Student #5262 in the amount of \$350 for the 2017-2018 school year.

8.8 Recommend that the Board of Education approve the following damage items for disposal:

File Cabinets 10

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a roll call vote, _____members voted yes, _____member was absent

9.0 Curriculum/Technology Committee ~ Mrs. Barber

9.1 Committee Report

Mrs. Barber reported that the Committee met on January 9th, 2018 and discussed the following:

Mrs. Hemel called for a motion _____, and a second by _____, to approve items 9.2 as listed:

9.2 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures at the state rate of .31 cents per mile for the 2017-2018 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Mileage</u>	<u>Cost</u>
Skye Tiplady	Autism Techniques	1/17/18	18.1	5.61
Jennifer Metzler	Autism Techniques	1/17/18	43.2	13.39

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a roll call vote, _____members voted yes, _____member was absent

10.0 Personnel Committee ~ Mrs. Laughlin

10.1 Committee Report

Mrs. Laughlin reported that the Personnel Committee met on January 10th, 2018 and discussed matters of a confidential nature.

Mrs. Hemel called for a motion _____, and a second by _____, to approve items 10.2 through 10.5 as listed:

- 10.2 Recommend that the Board of Education approve Brent MacConnell as School Safety Specialist for the 2017-2018 school year.
- 10.3 Recommend the Board of Education rescind the appointment of Lynn Heinsius as Lunch Aide for the 2017-2018 school year.
- 10.4 Recommend the Board of Education approve Lawrence Florida as lunch aide to begin on or around January 24th at the hourly rate of \$10.00 per hour for the 2017-2018 school year.
- 10.5 Recommend the Board of Education approve Marya Baeta as Child Study Team Secretary at the salary of \$32,000 to begin on or around February 15th for the 2017-2018 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a roll call vote, _____ members voted yes, _____ member was absent

11.0 Policy ~ Mrs. Hepburn-Goldberg

11.1 Committee Report

Mrs. Hepburn-Goldberg reported that the Committee met on January 8th and is presenting Policy Alert #214 for approval for a first reading.

Mrs. Hemel called for a motion _____, and a second by _____, to approve 11.2 Policy Alert #214 for a first reading as listed.

11.2 Recommend that the Board of Education approve Policy Alert #214 for a first time reading as listed for the 2017-2018 school year.

Policy Alert 214:

- Policy # 0169.02 – Board Member Use of Social Networks (New)
- Policy # 3437 – Military Leave (Revised)
- Policy # 4437 – Military Leave (Revised)
- Regulation#5460.1–High School Transcripts-Not approving as it does not pertain to us
- Policy # 5516.01 – Student Tracking Devices (New)
- Regulation # 7101 – Educational Adequacy of Capital Projects (Revised)
- Policy # 7425 – Lead Testing of Water in Schools (New)
- Policy and Regulation # 7440 – School District Security (M) (Revised)
- Policy & Regulation # 7441 – Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
- Policy # 8507 – Breakfast Offer Versus Serve (OVS)(M) (Revised) - Not approving as it does not pertain to us.
- Policy # 8630 - Bus Driver/Bus Aide Responsibility (M) (Revised)
- Regulation # 8630 - Emergency School Bus Procedures (M) (Revised)
- Policy # 9242 - Use of Electronic Signatures (New)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a roll call vote, _____members voted yes, _____member was absent.

12.0 School and Community Relations ~ Mrs. Groom

12.1 Committee Report

Mrs. Groom reported that the Committee met on January 9th and discussed the following:

13.0 Old Business ~

14.0 New Business ~

15.0 Public Participation ~

16.0 President's Comments ~

17.0 Closed Executive Session ~

Mrs. Hemel called for a motion _____, and a second by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ member was absent.

17.1 Mrs. Hemel called for a motion _____, and a second by _____, to reconvene Public Session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ member was absent.

18.0 Adjournment ~

18.1 Mrs. Hemel called for a motion _____, and a second by _____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mr. Sweeney					
Mrs. Laughlin					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ member was absent.