

SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
TUESDAY, JANUARY 19th, 2010
AGENDA

1.0 Opening Procedures

- 1.1 Call to order – 7:30 p.m.
- 1.2 Flag Salute
- 1.3 Opening Statement

Public notice of this was faxed to the Asbury Park Press on May 13, 2009 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

- 1.4 Roll Call

2.0 Closed Executive Session

- 2.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

On a voice vote _____ members voted yes, _____ members were absent.

- 2.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

On a voice vote _____ members voted yes, _____ members were absent.

3.0 Communications

4.0 Public Participation – Agenda Items Only

5.0 Superintendent’s Report – Mr. MacConnell

- 5.1 Superintendent’s Report

It was motioned by _____ and seconded by _____ to approve items 5.2 through 5.____ as listed:

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- 5.2 Recommend that the Board of Education approve the submission of the 2010-2011 Professional Development Plan to the Department of Education as required.
- 5.3 Recommend that the Board of Education approve the current Standard Operating Procedure Manual for the 2009-2010 school year.
- 5.4 Recommend that the Board of Education approve the revised District Job Descriptions for the 2009-2010 school year.
- 5.5 Recommend the Board of Education approve April 20, 2010 as “Take Your Child to Vote Day” for the 2009-2010 school year.
- 5.6 Recommend the Board of Education approve the Professional Development Log for January 2010 for the 2009-2010 school year.

On a _____ vote _____ members voted yes, _____ members were absent.

6.0 Business Administrator’s Report

6.1 Business Administrator’s Report:

It was motioned by _____ and seconded by _____ to approve items 6.1.1 through 6.3 as listed:

- 6.1.1 Regular Meeting Minutes, Tuesday, December 15, 2009
- 6.1.2 Executive Session Minutes, Tuesday, December 15, 2009

6.2 Recommend that the Board of Education approve the polling places as listed below for the following elections:

➤ Annual School Election – Tuesday April 20, 2010

Polling Places:

District 1 & 3 Fire House
 Broad Street & Route 35 South
 Shrewsbury, New Jersey 07702

District 2 First Aid Squad Building
 115 Haddon Avenue
 Shrewsbury, NJ 07702

6.3 Recommend that the Board of Education approve the hours of the Annual School Election to be held on April 20, 2010 from 2:00 p.m. to 9:00 p.m. and the rate of pay for the Election Board Workers will be \$14.29 per hour.

On a _____ vote _____ members voted yes, _____ members were absent.

7.0 Facilities Committee

7.1 Committee Report

8.0 Finance Committee

8.1 Committee Report

It was motioned by _____ and seconded by _____ to approve 8.2 through 8.____ as listed:

8.2 Recommend that the Board of Education approve the following bills:

December 23, 2009 Payroll – 2nd half	\$210,587.06
January 15, 2010 Payroll - 1 st half	\$223,338.45
January 2010 Bills & Claims	<u>\$237,897.71</u>
Total	\$671,823.22

8.3 Pursuant to N.J.A.C. 6A:23-2.11(C) (3), I certify that as of December 31, 2009, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(a) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

Debora Avento

Date

8.4 Recommend that the Board Secretary's Report for the month of December, 2009 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.5 Recommend that the Board of Education retroactively approve Susan Smith-Foley of Avon Occupational Therapy to provide Occupational Therapy for Student # 209 November 9, 2009 and November 28, 2009 for 1 hour per week for a total of 2 sessions at a cost of \$94.00 per hour for a total cost of \$188 for the 2009-2010 school year.

8.6 Recommend that the Board of Education retroactively approve Susan Smith-Foley of Avon Occupational Therapy to provide Occupational Therapy for Student # 209 for 1 hour per week from January 4, 2010 through March 24, 2010 at a cost of \$94.00 per hour for a total cost of \$1,128 for the 2009-2010 school year.

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- 8.7 Recommend that the Board of Education approve the following resolution to withdrawal funds from the Capital Reserve Account to effect roof repairs to extend the life of the asset until such a time that a roof replacement can occur:

Whereas, the Board of Education allocated funds into the Capital Reserve Account in June 2009 for the purpose of augmenting the local share of the ROD Grant capital projects that were submitted to and approved by the Department of Education, and

Whereas, it is not fiscally prudent to move forward with the entire roof replacement project that was submitted as part of the ROD Grant to the Department of Education, and

Whereas, there are sections of the roof that are in need of immediate repair in order to extend the life of the asset until such a time that a total roof replacement can occur, and

Now therefore be it resolved, that the Board of Education approve the withdrawal of funds from the Capital Reserve Account in order to make the necessary roof repairs until such a time that a total roof replacement can occur.

- 8.8 Recommend that the Board of Education approve the following transfers within the 2009-2010 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-218-610-01 Guidance Supplies RCL for add'l funds needed (Defib Batteries)	25	11-000-213-610-01 Health Supplies	25
11-000-100-562-00 Purch. Prof. Student Svcs. RCL for add'l funds needed	2,000	11-000-216-320-03 Purch. Prof. Student Svcs.	2,000
11-000-218-610-01 Guidance Supplies RCL for add'l funds needed	100	11-000-216-610-01 Support Svcs. Supplies	100
11-000-219-104-01 CST Director Salary RCL for add'l funds needed	660	11-000-219-610-01 CST Supplies	660
11-000-262-490-01 Water & Sewer Exp. RCL for add'l funds needed	13,200	11-000-230-331-01 Legal Fees	13,200
11-000-230-895-01 NJSBA Dues RCL for add'l funds needed for training	244	11-000-230-890-02 Board Misc.	244

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8.8 Continued:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-190-100-340-02 Purch. Tech. Svc. RCL for add'l funds needed	1,300	11-000-291-280-01 Tuition Reimbursement	1,300
11-000-262-100-01 Custodian Maint. Salary	7,500	11-130-100-101-01 Salaries 6 - 8	9,000
11-000-216-101-03 Salaries Summer Prog. RCL for reassignments	1,500		
11-000-100-562-00 Tuition – Spec. Ed. LEA RCL for add'l funds needed	2,000	11-150-100-101-01 Salary Home Instruction	2,000

9.0 Curriculum Committee

9.1 Committee Report

It was motioned by _____ and seconded by _____ to approve items 9.2 through 9.____ as listed:

9.2 Recommend that the Board of Education approve the following field trip at no cost to the Board of Education. All costs to be paid by students and SPTG:

Class/Group: Kindergarten
Destination: Dearborn Farm Market
Date (s): Monday, April 26, 2010 – Mrs. Kulovitz
Tuesday, April 27, 2010 – Mrs. Yodice
Wednesday, April 28, 2010 – Miss Lemis
Cost of Trip: \$240.00
Cost of Transportation: \$0 -Parent Drivers

Class/Group: 1st Grade
Destination: Count Basie Theatre, Red Bank – Nate the Great Play
Date (s): Thursday, May 6, 2010
Cost of Trip: \$552.00
Cost of Transportation: \$0 -Parent Drivers

Class/Group: 2nd Grade
Destination: Six Flags Wild Safari
Date(s): Tuesday, April 13, 2010
Cost of Trip: \$945.00
Cost of Transportation: \$695.00

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9.2 Continued:

Class/Group: 3rd Grade
 Destination: Newark Museum- Drefuss Planetarium
 Date (s): Wednesday, June 2, 2010
 Cost of Trip: \$510.00
 Cost of Transportation: \$385.00

Class/Group: 4th Grade
 Destination: Ellis Island
 Date(s): Tuesday, May 18, 2010
 Cost of Trip: \$406.00
 Cost of Transportation: \$700.00

Class/Group: 5th Grade
 Destination: Liberty Science Center
 Date(s): Friday, May 7, 2010
 Cost of Trip: \$910.00
 Cost of Transportation: \$900.00

Class/Group: Shrewsbury School Band
 Destination: Six Flags Great Adventure
 Date (s): Friday, June 4, 2010
 Cost: \$400.00
 Cost of Transportation: To be determined

9.3 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Cost</u>
Brent MacConnell	Special Ed Workshop	2/4/10	\$120
Brent MacConnell	Salary Guides Workshop	2/20/10	\$207
Brent MacConnell	NJASA Conference	5/19 & 5/20/10	TBD
Debi Avento	NJASBO Conference	6/2, 6/3, &6/4	TBD
Pearl Charatz	Special Ed Workshop	2/4/10	\$120
Pearl Charatz	NJASA Workshop	2/22/10	\$120
Valerie Chervenak	Physical Ed Workshop	2/12/10	\$75
Kathleen Mulcahy	Update on Compliance Issues	2/12/10	\$25
Michael Petit	Physical Ed Workshop	2/12/10	\$75
Marisa Shaheen	MCADSE – Update on Compliance Issues	2/12/10	\$25
Todd Havard	Differentiating Instruction Using Tiered	4/20/10	\$0
Carol Bach	Engaging Students through Differentiated Instruction Assignments	5/26/10	\$0
Jillian Davis	Engaging Students through Differentiated Instruction Assignments	5/26/10	\$0
Marion Lugones	Engaging Students through Differentiated Instruction Assignments	5/26/10	\$0

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9.3 Continued:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Cost</u>
Laurie Van Brunt	Engaging Students through Differentiated Instruction Assignments	5/2610	\$0

9.4 Recommend that the Board of Education approve the MAST Qualification Curriculum for the 2009 2010 school year. (Attachment 9.4)

9.5 Recommend that the Board of Education approve the Enrichment Curriculum for the 2009-2010 school year. (Attachment 9.5)

10.0 Personnel Committee

10.1 Committee Report

It was motioned by _____ and seconded by _____ to approve 10.2 through 10.____ as amended:

10.2 Recommend that the Board of Education approve Christopher Wiley to provide Home Instruction for Student # 173 as follows:

- Social Studies - 1 hour/wk. for 3 weeks @ \$42.63 per hour for a total of \$127.89
 - Science - 1 hour/wk for 3 weeks @ \$42.63 per hour for a total of \$127.89
- for a grand total of \$255.78 for the 2009-2010 school year.

10.3 Recommend that the Board of Education approve Jillian Davis to provide Home Instruction for Student #173 in Reading/Language Arts for 2 hours per week for 3 weeks at a rate of \$42.63/hr. for a total of \$255.78 for the 2009-2010 school year.

10.4 Recommend that the Board of Education approve Leigh Trillhaase to provide Home Instruction for Student # 173 in Mathematics for 2 hours per week for 3 weeks at a rate of \$42.63/hr. for a total of \$255.78 for the 2009-2010 school year.

10.5 Recommend that the Board of Education approve Kevin Shields as full time maintenance worker effective 1/20/10 at the prorated rate of \$29,000 for 2009-2010 school year.

10.6 Recommend that the Board of Education approve the following individuals as substitutes for the 2009-2010 school year:

Maura Donadio

Cheryl Peterson

10.7 Recommend that the Board of Education approve the following individuals as parent/teacher drivers for the 2008-2009 School year:

Barbara Costa

Dena D’Zio

Mary K. Glauber

11.0 Old Business

12.0 New Business

13.0 Public Participation

14.0 President's Comments

15.0 Closed Executive Session

15.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

On a voice vote, _____ members voted yes, _____ members were absent.

15.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

On a voice vote, _____ members voted yes, _____ members were absent.

16.0 Adjournment

16.1 It was motioned by _____, seconded by _____, to adjourn the meeting at _____.

On a voice vote, _____ members voted yes, _____ members were absent.