

Shrewsbury Parent Teacher Group

20 Obre Place Shrewsbury, New Jersey 07702

September 6, 2007

Dear Parents and Guardians,

Welcome to the 2007-2008 school year. The Shrewsbury Parent Teacher Group (SPTG) looks forward to working with you to enhance the students' experience at Shrewsbury Borough School.

The SPTG subsidizes and coordinates various activities and events throughout the school year. The membership fee and monies earned through fundraising events help provide school activities, in-school programs, equipment, field trips and teacher grants. For this reason, we strive for 100% membership each year. The fee for membership is **\$10.00 per family**. Please keep in mind, **only members** of the SPTG can vote on SPTG issues.

SPTG members are also needed as class parents and assistant class parents. Class parents will be responsible for coordination of class parties with teachers, creating class baskets for the SPTG Gala and are liaisons between the Board of Education and parents in the class regarding fundraising needed to off-set the cost of class trips (Grades 6-8). Class parents must not be incoming new parents to the school. However, this does not apply to assistant class parents. Please only volunteer for this position if you are willing to complete all the responsibilities a class parent job entails.

We realize that parents are very stressed in this day and age. Whether you are a working parent, or a stay at home parent, the responsibilities that you have are tremendous. Please consider helping us and the children by giving some of your time and talents to one of our committees. Some committees are short in duration, and some are slightly longer. Many hands make light work, and with your help, we can have a very successful year. Please attend our monthly SPTG meetings, which are generally held on the first Tuesday of every month at 7:30pm in the Media Center. Not wanting to interfere with any September 11th remembrances our first meeting will be held on Monday, September 10th at 7:30 PM in the Media Center.

Thank you for supporting the Shrewsbury Parent Teacher Group. Please complete the membership information on the attached form and return the form to the school no later than **Friday, September 21, 2007**.

Sincerely,

The SPTG Executive Board

Sue Berbrick, President

Cathy Soya, Secretary

Lara Neary, Vice President

Sharon DeVita, Treasurer

**Please check all the appropriate box or boxes and
return form to school
no later than Friday, September 21, 2007.**

_____ SPTG Member- please enclose \$10.00 membership fee (cash or check payable to SPTG)

Family Last Name _____

_____ Class Parent

Child's Name

Child's Teacher

- | | | |
|----|-------|-------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |

_____ Assistant Class Parent

Child's Name

Child's Teacher

- | | | |
|----|-------|-------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |

Please visit the school's website www.sbs.k12.nj.us/sbs and sign up for Tiger Text Alerts.

HELP MAKE 2007-2008 GREAT!! THE SHREWSBURY PARENT TEACHER GROUP (SPTG) NEEDS YOU!!

The SPTG supports our school by providing the "extras" it needs. In order to provide this support, we need your help. Please select a committee (or two!!), and remember, it is our children who benefit from the work we do!!

***Some committees require only an hour or two of your time.**

****Some committees require a day or more of your time.**

*****Some committees require a week or the entire year.**

We have a variety of committees that are sure to meet your interests. Below is a list of the committees with a brief description and an estimated time commitment. We urge you to become involved, either as a committee chair or as a committee volunteer. **Every little bit helps!!**

Please indicate where you would like to help and return this form to your child's teacher or the SPTG mailbox located in the school office by **Friday, September 21, 2007.**

Once we have compiled all of our committee lists, the chair of the committee or the Executive Board will contact you.

Name: _____ Phone#: _____

E-Mail Address: _____

_____ **Friends of Different Learners: Cecilia Kodama/Robin Long Co-Chairs**

****This is a new committee.**** Help coordinate chat nights and a speaker event; help on development of information/resources for special education families.
Low Commitment.

_____ **Blood Drive: Cheryl Peterson, Chair**

Determine available dates, coordinate sign-ups, help staff event. Fall and Spring.
Low/Medium Commitment.

_____ **Child I.D. Program: OPEN (Preferably parent of Kindergarten student)**

Coordinate available dates with Monmouth County Prosecutors Office. Main target is Kindergarten and new students to the school.
Low/Medium Commitment.

_____ **Hospitality: Diane Schembor/ Barbara Costa, Co-Chairs**

Provide refreshments and staff events throughout the year.
Low/Medium Commitment.

_____ **In-School Programs: Mary Ansell/ Michele Prestininzi, Co-Chairs**

Coordinate education programs throughout the year for grades K-8.
Medium Commitment.

_____ **Project Planning: Lucy Bogden, Chair**

Research and prepare information on prospective projects to present to the SPTG for expenditure of funds. Process teacher requests and present to membership throughout the year. Medium Commitment.

_____ **Sunshine: Lori Gannon, Chair**

Correspondence with teachers, staff, and Shrewsbury families regarding noteworthy life events throughout the year. Low commitment.

_____ **Teacher Appreciation Luncheon: Patty Marcin.**

Organize luncheon to be held in May for teachers and staff to show our appreciation. Medium commitment.

_____ **Theatre Week: Sharon DeVita/Sue Drzewiecki, Co-Chairs.**

April Event. Coordinate children, assist with program design, ticket sales and art production. Medium commitment.

_____ **Book Fair: Karen Tarnecki, Chair**

Feb/March. Assist librarian with set-up and sales during this annual event.
Low/Medium Commitment.

_____ **Bingo Night: Sharon DeVita/Sue Berbrick, Co-Chairs**

Spring Event. Coordinate date for event, solicit prizes, set up and clean up for event. Medium Commitment.

_____ **Career Day: OPEN**

Arrange speakers for the day and staff event. Medium commitment.

_____ **Toy Drive: Kathy Cindrario, Chair**

December event. Collect and distribute toys for charity. Low/Medium commitment.

_____ **Welcome Back Breakfast: Patty Marcin, Chair**

September event. Provide hospitality to teachers and staff. Low commitment.

_____ **Grandperson's Day: Jill Conway, Chair**

Coordinate day for Kindergarten children to have special guest visit for snack and craft. Low/Medium Commitment.

_____ **Foodtown Greenpoints Program: Sue Berbrick, Chair**

Distribute program information and track donations. Low commitment.

_____ **Gerard's Photography: Judy Bonanno. Chair**

Fall event. Distribute and process order forms for family portraits. Low commitment.

_____ **Gift Wrap Sale: Sharon DeVita**

Fall event. Distribute forms, collect orders and distribute products. Medium commitment.

_____ **Silver Graphics Art Fundraiser: OPEN**

Winter/Spring project. Coordinate preparation of artwork with teachers. Process artwork, distribute order forms, and process orders. Medium commitment.

_____ **Gala: Lori Lane, Chair**

Plan and coordinate our largest fundraiser event. Includes coordinating event site, preparing invitations and decorations, determine menu, solicit gifts, prep ad journal, raffle, silent auction, setup and cleanup with help of volunteers of the committee. **High commitment.**

_____ **Box Top Program: Monica Geiger, Chair**

Collect boxtops and process throughout the year. Low commitment.

_____ **Tiger Tales: Kathy Kowalski, Chair**

Oversee compilation of student articles and artwork for the school newspaper throughout the year. Published three times a year. Medium Commitment.

_____ **Drug Alliance: Karen Lloyd/Coleen Stambaugh, Co-Chairs**

Attend monthly meetings at borough hall to discuss and implement drug and alcohol prevention education programs through the school and community throughout the year. Medium commitment.

Thank you for volunteering and helping to make all of the SPTG programs successful.

The SPTG Executive Committee

Sue Berbrick, President

Cathy Soya, Secretary

Lara Neary, Vice President

Sharon DeVita, Treasurer